

Maitahi Outrigger Canoe Club Meeting



Date: 9th May 2017

Time: 7:15pm

Present: Katie Thurston (Vice President), Charmaine Payn (Membership), Kilmeny Stephens, Pete Bywater, Jan Blythe (Secretary), Damian Hardman, Zoe Horvarth (President)

Apologies: Tony Davies, Julie Marriott (Treasurer),

Agenda:

- **Apologies – Tony, Damian, Pete**
- **Minutes from the previous meeting**
- **Matters arising**
- **Financial report**
- **Correspondence**
 - **Southerbys want a waka**
 - **Hothouse invoice**
- **General Business**
 - **Incident reports**
 - **Gear & Maintenance**
 - **Membership**
 - **Portage – waka towing**
 - **Lakes Race Sanctioning**
 - **Website update**
 - **VHF Radio Course**
 - **Membership fees – are we reviewing them this year if so do we need to notify before the AGM**
- **Close of meeting**

	Discussion	Action	
VHF Radios	Zoe emailed Dave Duncan but no response as yet	Zoe to follow up re picking up radio	
Steerers Meeting	Need to have a steerers meeting to address <ul style="list-style-type: none"> - Paddling at night - where - Lights and night paddling - Log sheets (how to simplify) - Bungs – undone but check hulls after rain to empty 	Pete to organise date	
T shirt	Deb Strom still to pick up her red Maitahi TShirt at the shed	KT to remind her	
Weetbix	Money still not thru from the marquee day. (Money from Sunday cycle marshals is thru)	Zoe to email to chase this up	
South Island Masters	Geoff, Damian, John Young & Daisy have offered to help . Deb Fish offered but will be in Europe before the event.	KT to send out information	
Study Nelson July	Is in progress.		
Cultural Advisor	Zoe hasn't heard back from Kereopa but he is really busy	Zoe to follow up	

	with new position at the hospital		
National Museum	This was an email from Jane Reed, needs to go to Lara @ NKOA	Zoe to find and forward to Lara @ NKOA	
Anahau Rudder	A rudder has been ordered from Moananui and has been paid for but hasn't as yet arrived.	Zoe to chase this up	
Multitool for OC2	We need another multitool for an OC2 safety box. Agreed to purchase one and a spare.	Jan to buy 2 if under \$50	
Pete Barratt repairs	Zoe to follow up with Pete Barratt to get an invoice for the work he did	Zoe to get invoice.	
Kiato Covers	These have been ordered and will be ready in about 3 weeks. One waka has a split cover which needs re-stitching.	Zoe to take for repair	
New OC2	After the rudder repair, the rudder seems 'very responsive', a bit looser than normal but still seems to steer fine.		
Portage	All crews competing have booked waka and paid entry fees. Andrea, the organiser wants the crew forms filled in and returned asap. Char to send them to crew organisers to fill out and then return to her so she can forward them onto Andrea. Waivers will be filled out on the day.		
OC2 tiedowns	Damain bought the tie downs for transporting the OC2s. They are to go into the little shed.		
V1/OC1	Jan has yet to get prices.		
Water Sport Facility	Kilmeny checked with Gary Alsop at the council. The water sports facility is in the financial plan starting July 2017. Kilmeny checked the marina strategy which is available on the NCC website, which says there is a year for 'planning & consents and a year in construction'. The plans show images of a 2 storied sea sport facility. 50% of the financing would come from council with 50% coming the 15 water sports groups involved. It stated that there would be a \$400/year upkeep fee and \$3200/year to cover the leases. It seems closer than we thought.		

Accept Minutes

Zoe proposed we accept the minutes with changes as discussed. Katie Seconded.

Treasurers Report	Discussion	Action	By
	With the website now nearing completion KT moved that the \$1000 that has been kept aside for building it be transferred to the water sports storage facility fund. Julie 2 nd . We will pay the account to Hothouse for May in goodwill and Jan to let them know when that server is no longer needed.		
	Zoe proposed the Treasurer's report be accepted. Char seconded.		

Correspondence	Discussion	Action	By
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Southerbys	<p>Real Estate company, would like to hire 2 waka for a work trip, probably on a Friday lunchtime to 3-4pm. They would like to go around Haulashore Island. They envisage around 8 paddlers and would require a steerer and a no ! for each waka. What are we going to charge?</p> <p>In the past we have charged \$50/waka for education \$100/waka for a community group (usually just require a steerer) \$125/waka for businesses (we usually supply a No1 and a steerer)</p> <p>Jan proposed that we charge the above rates for waka hire for this upcoming financial year. Julie 2nd.</p>
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General Business	Discussion	Action
Incident reports	OC12 had an incident which was reported.	
Gear and Maintenance	<p>Mangopare – the Portage crew could only find 1/3 of the spray skirts – check all the bags they may have gotten into another bag.</p> <p>Waka cover – there is a split in one of the waka covers caused when we had the big rain and no one was down checking the because of the sewage spill. The hull of at least one waka got water in it over that time. Steerers to check front and back compartments after heavy rain.</p>	
Membership	<p>Cass & Juliette added to Teamer, Still haven't had form or payment from Sue Martin – Kilmeny to chase up. Avner hasn't paddled for months.</p> <p>We have 73 paid up members to the end of February. 69 have been affiliated with NKOA.</p> <p>Question of NKOA affiliation fees came up – if you belong to 2 clubs you do not have the pay the NKOA affiliation fees twice!</p>	
Portage Towing 20th May	We have no vehicles suitable for towing to Portage. Geoff is available to drive. If no response to a Facebook post calling for help then we will need to hire a vehicle. It looks like it is around \$270 to hire a vehicle for the weekend. We normally pay petrol costs. There was discussion around what needs to happen if we hire a vehicle. The club is prepared to pay the petrol costs, but the consensus was hire should be split between the paddlers racing.	
Lakes race Sanctioning	This needs to go on the agenda for June.	
Website	<p>Char got quotes for hosting to make sure the deal we are getting from Avoca Web Design is of good value. She got quotes from Cactus softwear, Free Parking and Discount Domains. Quotes varied form \$200 to \$500/year depending on the service we required. She felt that the deal we are getting from Avoca Web Design is awesome.</p> <p>Jan wanted it noted that the content on the old website was really good and that kudos should go to Karen Clark for the high quality of the content. It made her job so much easier.</p> <p>Julie thanked Jan for all her work on getting the website designed and built.</p>	Website sub committee to meet next week to go thru' and finalise website before going live.

Winter Series	Waikawa -21st May		
VHF radio course	Pete has a voucher to attend a VHF radio course. As he is stepping down as Race Director for the Lakes race it doesn't seem appropriate for him to do the course. Julie suggested Kilmeny do the course. Char 2nd		
Membership Fees	Julie checked the constitution as to what notifications we need to give the club re a change in fees. The Constitution states <i>"Each member shall pay to the society such a subscription as may from time to time be determined"</i> . It had been muted at some point that the subscription include a club TShirt. Consensus was that the logistics of this (having the size range on hand etc) was untenable. Last year when the club fees were restructured it had been noted that we would revisit this before the next AGM. The consensus is that the \$70/adult & \$35/child is still fine as a subscription. This will need to be reviewed if and when the Water Sports facility comes into being as we will need to cover the service and lease fees. Jan proposed the for the 2017/2018 financial year that membership stays at \$70/adult and \$35/child with no half year membership amounts available. Those that are not paid up members by August (unless they have communicated with the membership officer) will not be able to paddle and will be removed from Teamer. Katie 2 nd , the committee agreed unanimously. When talking about the fees we need to reiterate the cost of waka maintenance and encourage a high quality of care for the waka and equipment available to club members.		
Outward Bound	Linda Heath is doing the OB 21 day course in June. The committee wishes her all the best.		
Damian huli	Damian wanted to thank all those who helped him with his huli assessment on Saturday.		

Meeting finished: 9:30 p.m.
Next committee meeting: 13th June 2017

Signature

Date
