

Maitahi Outrigger Canoe AGM



Date: 8th August 2017

Time: 7:05pm

Present: Jan Blythe, Zoe Horvath, Katie Thurston, Helen & Pete Bywater, Ross Benbow, Shelley Nathan, Chris Sheldon, Evan Hodson, Julie Marriott, Sean Timoney, Lynette Campbell, Tony Davies, Joyce Thevanaz, Kereama & Charmaine Payn, Rongomai Flavell, Deb Fish, Greg & Steph Buck, Penny Molnar, Kimeny Stephens, John Young, Jeff Neilson, Bryn Stevenson, Samantha Hickman, Adie Leng, Rosalie Adamson, Leanne O'Neil, Tracey Kingi, Linda Heath, Josie Palmer

Apologies: Karen Clark, Gina Lyon, Carmel Barratt, Raewynn Greenwood

Agenda:

- **Apologies**
- **Welcome from president**
- **Minutes from previous AGM**
- **Matters arising**
- **Club wide meeting 2pm, Saturday 2nd September**
- **President's report**
- **Financial report**
- **Election of president and naming of committee members**
- **Nominations for Health and Safety Officer and Primary Maintenance Person**
- **General business**
- **Lakes race planning**
- **Waka Te Tasman waka enquiries**
- **TWOA Rep**
- **Close of meeting**

Welcome by the President:

Zoe welcomed everyone and thanked them for coming out on such a wet & rainy night. She said she felt quite sad stepping down. Paddling is her a passion and being president with such a great committee has been amazing. "My intention and my heart is with the club and it is now my time to step aside". She acknowledged that she hadn't always gotten it right, that there are always natterings & whisperings in the background, but she is hoping that with a new year and a new committee things can move forward again. "We all love paddling and Maitahi is a special club, with all the members brings something special". She is looking forward to what comes out of this meeting and trust that we can all move forward with transparency.

Karakia

Zoe recapped on the minutes from the last AGM.

The committee had discussed whether to sanction the Lakes Race and whether it would be good for the event.

Lakes race accounting: In the old accounting system it was very difficult to separate out expenditure and income for the event, but with the new system (Xero) it is much easier.

The new committee will need to work on a new constitution to align it with NKOA & TWOA and look at a strategic plan. We are an incorporated society.

Membership Subs: getting paddlers to pay subs has been an ongoing problem but seem to be getting better with the online form. Teamer gives steerers an idea of who has paid up and who has not. We had talked in committee about whether to have a late fee for subs paid late but it is too hard to implement. Waka maintenance: has been a learning curve. Zoe again acknowledged Kereama and Greg for all their hard work over previous years on waka maintenance.

Waka Te Tasman: was a really interesting race this year with adverse weather conditions.

Zoe proposed that the minutes were a true and correct record of the last AGM. Katie Thurston seconded.

Matters Arising:

Club wide meeting: there will be a club wide meeting help on 2nd of September 2pm – 4pm in the Nelson Musical Theatre, Milton St. It is a time when everyone gets to throw around ideas for what they want to see in the coming year so the committee has some guidelines on what the members want to see happening within the club. As a committee it is challenging to pick a few things to get their teeth stuck into and we need ideas on how to implement the initiatives.

Club uniforms: Greg asked if there has there been any further progress on club uniforms. Katie has looked into hats, hoodies, and t-shirts and how we could incorporate it into a pricing structure. It is difficult to get everyone to agree on a design. If we put in an order, we have to order quite a few to make it worthwhile and the committee were not happy about adding this to the cost of membership as they cost around \$40 each. The Probands red t-shirts we had done, were great to look at, but there have been lots of comments about the fabric being cold on the skin when wet. Greg asked if there was any specific funding we could apply for to buy t-shirts for the club. Whakatū & Motueka have uniform Tshirts and they look great. If we had funding, then perhaps that could subsidise the cost to members. Ross Benbow said that they had t-shirts made for the Musical Society at a cost of \$30 each. Probands have a huge range of styles and fabrics, however, Katie pointed out that last time we ordered from them, the t-shirts took 3 months to arrive from China. Whakatū pay \$40 for their t-shirts. It's something that can be left for the new committee to explore. Jan suggested that with the Water Sports Alliance facility coming up, maybe our fundraising applications need to focus on that rather than for t-shirts.

New Club Paddles: Last year we explored getting more club paddles and priced a few options. The committee decided that currently there are enough club paddles for beginners and that more experienced paddlers would be better served by buying their own paddles. It is not a good idea for the club to provide high spec'd gear as it gets a really hard time. Char suggested club members wanting to buy paddles should get together and see if they do a bulk order to get a discount.

Water Sports Alliance Facility: Zoe has been attending meetings for the WSAF. Originally a purpose built building was proposed but the costs were prohibitive. The council owns the rowing club building and has bought Totally Boating and the yacht yard next to it and they are coming up with a plan to convert this into a WSA facility. We tried to push for a separate launching ramp but that is not going to happen. The boat ramp is going to have floating docks and work has started on that. Roger Gibbons is currently looking at options for storing the waka for both Maitahi and Whakatū. He has been to visit some clubs around the country to see how they store their waka and is exploring hydraulic or pneumatic solutions to give us a smaller footprint. There is council funding set aside for this. However, there will be an ongoing charge to the clubs for use of the facility. How the rents will be determined has not been set as yet. Pete said that the Christchurch clubs pay subs of \$270/year. (\$150 goes to the Port Lyttleton Yacht club for use of the facilities and \$120 to the club). Their waka sit outside without covers. Penny offered to make enquiries re costs locally as she stated that Rugby clubs don't pay rentals for the rugby fields.

Presidents report:

Thanks everyone for coming out tonight.

I would first like to take the time to introduce the committee for the 2016-2017 financial year.

- Katie Thurston – vice president, key social event organiser, Sunday paddle organiser, fundraising organiser, SI Masters, my support, mediator
- Jan Blythe – secretary, newsletter, website
- Julie Marriott – treasurer, organiser of Sprig & Fern fundraising
- Pete Bywater – health and safety officer, lakes race organiser, standing down from committee
- Charmaine Payn – memberships, new race coordinator
- Tony Davies – repair and maintenance, SI Masters
- Kilmeny Stephens – big beach cleanup organiser for Haulashore, council liaison
- Damian Hardman – handled repair and maintenance with Tony away
- We started the year with Eva Virtue as our race coordinator, but she resigned in February

Thank you to the committee for another great year.

Thank you to all those that have put their hands up to help over the year. The number of volunteers we get for various events, is fantastic.

Katie offered many thanks to Zoe for her time as president, in dealing with the highs and the lows and doing a huge amount of work for the club.

Things that have happened over the year:

- New website
- New lakes race format was really well received by other clubs
- First time OC-12 at Portage
- Trialling new steering areas seem to be working well.
- Harbour master Invitational was entertaining and will happen again this year.
- Waka te Tasman – rainy and stormy event this year. It was great to see people pushing their boundaries and competing despite the weather.
- Quad series – last one this Sunday (get your intentions logged please). A reminder that Todd would like some idea of numbers and that we all need to be on deck for rigging at Kaiteriteri at 8:30am.
- Maitahi representation in Takapuna and LDNs
- Members training for other races: Pete off to Kona for the Queen Liliuokalani, Jan training for sprint nationals with Francie in Queenstown
- Gina and Rongomai putting their hands up to help organising paddlers wanting to form race crews

Fundraising/community:

- Pub Charities – lakes race safety boat and first aid funding
- Weetbix Tryathlon – added the race day portion and provided marshals (thank you to Kilmeny); On Track youth helped with set up again – much appreciated
- Marchfest, works so well for them and us, they want us back next year.
- Sprig & Fern Hardy Street are a great social and fundraising opportunity for the club
- Study Nelson group of 32 German students learning to paddle – it will be happening again this summer
- Pete has taken some of his service users out on the waka with the help of other club members
- NMIT

...and speaking of NMIT, Linda Heath attended Outward Bound this winter. We have had a number of members attending including Carmel, Jan, Greg and Kilmeny.

Purchases:

No big outlays other than repair and maintenance. New paddles were discussed and should be on the agenda for the new committee. There needs to be a balance of providing new paddlers the opportunity to give paddling a go, but regular paddlers need to be encouraged to purchase their own paddles. There are not very many sports out there that provide all the equipment like we do.

Social events:

- Boathouse Fridays
- Oxley's long table dinner after Portage
- Tahuna fun day in March
- Haulashore cleanup
- Friday evening paddles
- Weekend OC1 paddles

It's great to see the smiling faces, the sharing of our passion for waka ama. It's why we do this.

Where to from here folks?

Club-wide meeting – decide what you want the committee to work on. If you don't put in direction, things carry on status quo.

It is heartening when members see a problem, bring it to the attention of the committee and provide a solution.

Initiatives are great – what's better, is ideas on how these initiatives can get off the ground.

I have enjoyed my role within the club. I have learned the hard way that I didn't always get it right. I have worked with an amazing committee whose enthusiasm and tireless efforts have made my job so much more rewarding.

Maitahi is special to me and will always be so. It is a small club with a big heart.

My enjoyment is seeing the smiling faces and feeling the camaraderie that is shared on fun days, quad series events, lakes race, social events and maintenance days. It is the spirit of cooperation and enjoyment that each one of us as individuals share in our passion for waka ama. Nothing more special than that.

Thank you again everyone

Julie said that she was having a really bad day and on her way back to the office she saw a car with a Maitahi sticker on the back and it really lifted her spirits.

Financial Report

Christine Johnson, our accountant, produces the End of Year financial reports. This year we have been using Xero for our accounting. It is partially sponsored by The Accounts Dept. It is much easier to pinpoint how money comes in and goes out compared to the old accounting system we used beforehand. Sometimes it doesn't all go smoothly as Christine imports our accounts from Xero into her own accounting package and Julie will explain some of the things that came up as she goes along.

The NKOA course got cancelled and fee paid in advance were either credited towards members subs or refunded.

The Rangitahi funds is from work done for Job Track etc and the money we receive goes toward the Rangitahi fund. There has been no extra money going into this fund this last financial year. Julie needs to discuss this with Christine as the amount in the report states there is \$2605 but in Julie's Treasurer reports the amount is \$3124 – she will look into this and report back to the new committee. Fundraising income was less than the last financial year.

Accountancy fees have gone up because we have to have an accountant. (Previously Sally did that).

Our Insurance has increased because we now have public liability insurance.

The Lakes race expenditure was greater this year because of the bulk order of t-shirts (which also includes shirts for upcoming year). Expenditure includes the hall hire, catering etc.

Repairs and Maintenance is for ongoing maintenance, work on our OC6 and OC2's. Rudder replacement and general repairs.

Hothouse finally found they had been hosting our website for free for a number of years and asked us to start paying hosting. It was a great opportunity to get a new website. The website was built for free. Hosting is about the same as we were paying to hothouse. This allowed us to move the \$1000 set aside for the website to be transferred to the Water Sports Alliance Facility fund.

Our accounts are healthy but expenses are more than income. Our total operating revenue for the year was \$13569.

Bryn commented that we need to be aware of this and give some serious planning to a 5 year plan so that we are not spending the clubs capital. Julie stated that the last 2 years have been exceptional with 2 OC6s having major refurbishment. Our income comes from subs and fundraising. The committee had talked about raising the membership fees, but decided to keep paddling as accessible as possible. So there has been a big emphasis on fundraising, and we need all club members to help out.

Tony said it would be great to get ideas for other potential streams of revenue.

Greg asked if everything is now coded for our income and expenditure. Julie replied yes, and that with the new accounting system it is much easier.

Julie moved that the financial report be accepted with changes as detailed. Tony seconded.

Rosalie thanked Julie and suggested that it might help if the financial statements were emailed out before the meeting as there was a lot of information in there.

Election of Committee:

Nominations received:

Char was nominated for President by John Young

John Young was nominated for Vice President by Greg & Steph Buck

There were no other nominations for either position.

Congratulations Char and John

Pete Bywater is standing down from the committee.

Nominations for the committee members:

Julie Marriott (is willing to remain as Treasurer)

Jan Blythe (is willing to remain as Secretary)

Katie Thurston

Kilmeny Stephens

Tony Davies

Damian Hardman

Jeff Neilson

Chris Sheldon

Zoe Horvath as past president.

The roles of Memberships, Health & Safety and Maintenance will be decided within the committee at the first meeting. People can be co-opted in for specific roles, and report back to the committee. This is something for the committee to discuss.

Penny proposed we accept the committee as announced. Greg 2nd ed.

General Business:

Lakes Race:

This next year will be the 10th anniversary of the Lakes race. Pete was at the first meeting where the concept of the race was discussed and would like to see it through to the 10th year, and is willing to

stand as the Race Director and have the general overseeing role on the day. There is lots to discuss and a few key roles still to fill. Is there anyone willing to step up onto the lakes race committee. There are some key roles; Health & Safety, Fundraising, catering was very successful last year and we can have the same caterers this year and a liaison for the hall booking. Registration is a huge and harrowing job. We need to remember to be kind to each other when under pressure. It was a very unpleasant 2 weeks for Eva who was doing registration this past year.

The committee has discussed whether sanctioning would help us, and from talking to, and watching other clubs, we have decided that it would not be of any benefit. At Icebreaker this year the Fire & Ice committee never left their computers, there was no presence or assistance from NKOA at the race. The advantages are, that it gets listed on the NKOA website. However, there was discussion on whether we want to grow the event as it's almost at capacity as it is, with the number of available waka in the top of the south, the limits of the venue and the hall. NKOA would provide safety plans and liability insurance – both of which we already have.

Crews will be shoulder tapped for assistance on the day and a roster is part of the organisation before the race. If anyone is interested in joining the Lakes race committee they need to contact Pete. The first meeting is in September.

The following put their hands up

- Pete
- Katie
- Kilmeny
- Tony
- Greg
- Kereama

Spring Challenge: 9th September

This is organised by Whakatū at Tahunanui Beach. It's an 18km race with a \$30/crew member entry fee. It's a sanctioned event. We have had enquiries from other clubs wanting to hire waka so we need to know if there are any Maitahi crews wanting to race they will need to get their bookings into char before 25th august.

Waka Te Tasman:

Expressions of interest for crews wanting to race in Waka Te Tasman need to made, but waka bookings are not confirmed until the registration fees are paid.

TWOA Rep: (Te Waka O Aoraki)

We are required to have a TWOA rep to attend the AGM at Kaiteriteri. Zoe is currently our rep and Julie has agreed to take this on. We pay an annual fee of \$50 to belong. They are our regional body and will liaise with NKOA on our behalf.

Paid up Members:

We currently have 46 paid up members.

Penny Molnar thanked the committee for their hard work over the year. She really does appreciate all the hard work the committee does to meet the needs of all the members both social and racing.

Katie passed a vote of thanks to Zoe for her hard work over the last 2 years. Katie said she wasn't sure how Zoe had juggled all that she has done for the club along with her own intensive sprint training, helping out with club sprint training and Sunday social paddling.

Ross Benbow said he was happy to help out with a Strategy plan for the club as he has had quite a lot of experience with doing this. It is something we will need if we are starting to apply for funding.

Meeting finished:	8:43 p.m.
Next AGM	2 nd Tuesday in August 2018
Next committee meeting:	12 th September 2017

Signature	Date
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