

Maitahi Outrigger Canoe Club Meeting



Date: 10th October 2017
Time: 7:20pm
Present: John Young (Vice President), Julie Marriott (Treasurer), Katie Thurston, Jan Blythe (Secretary), Chris Sheldon, Kilmeny Stephen, Zoe Horvath
Apologies: Charmaine Payn (President), Tony Davies, Jeff Neilson

Agenda:

- Apologies
- Minutes from the previous meeting
- Matters arising
- Financial report

Correspondence

- NKOA Affiliations notification
- Waka Ama Race Rule Review
- NKOA paddler survey results – emailed out for those interested.

General Business

- Incident reports
- Gear & Maintenance
 - Damage to OC2
 - De-brief after Clean up day - maintenance needing to be scheduled from that
 - More lashings – where do we get them
 - Also more black tape for paddles.
- Membership
 - Change the membership dates to align with NKOA
 - unpaid club members will be taken off Teamer from Tues 19th Sep ? happened?
- Outward Bound Blessing – Sun 15th 4pm - limited nos
- Letter of appreciation to Search and Rescue at South Island Masters
- Harbourmaster's Challenge Race 5th Nov
- T shirts
- Huli practice at the pool 28th Oct Richmond pool \$30 per lane per hour (waka)
- Cider Festival in November - someone to take over – KT will be away
- Possible Waka Safety Course 26Nov ? confirmed?
- Strategic Plan for Maitahi – set a date? Incorp Soc of Charity clarification from Christine?
- South Island Masters - debrief
- AGM Minutes to be read and Matters Arising addressed before next AGM
- Close of meeting

Matters Arising	Discussion	Action
12Sep17		
Towing WTT	If we are only taking over 2 waka to Waka Te Tasman then Tony has offered the use of his van for towing. If more than 2 OC6s going Char has a van booking pencilled in.	
Outward Bound waka launching	Linda, Kilmeny, Jan, Rongomai, Chris, Greg & Steph are going to the waka launching at Anikiwa on Sunday 15 th October.	

Sprayskirts	After the maintenance day Tony took the front skirts for Mangoripi and Mangopare to be re-stitched. We don't need to spend money on new ones just yet.		
Steerers Log	To put up the whiteboard on the outside of the shed as suggested the shed would need to be reinforced. Chris, John and Greg to discuss how this might be done. The whiteboard could have lines routed into the board and could combine log for waka on the water, emergency numbers, website details and information for events.		
Huli Practice	The date for the huli practice has been changed to 28 th October because of Labour weekend. The marae don't have any crews wishing to participate. Pete (Health & Safety) wasn't aware of aspects of this and Char is liaising with Pete about this.		
Water Sports Alliance	There have been no further meetings. Zoe is happy to still be involved in this project.		
Treasurers report	Zoe explained that membership fees are payment in kind and not a donation and because the Club is registered for GST the membership fees incur GST. Certain grants do not incur GST (e.g. PubCharity grants)		
Term deposit	The term deposit has been reinvested as per the last meeting minute'd.		
Radios	John is going to put a shelf in the cupboard where radios are charged to make it easier.		
T-Shirts	There have only been 8 orders so far. We need 10 to put an order in.	Katie to put note on Facebook	
South Island Masters Games	This was a huge. A huge thank you to Katie for organising this, especially on the day under difficult weather conditions. Katie says thank you to everyone who helped. The novice races were cancelled because of the unsafe water/wind conditions. It was proposed that we give any of the registered participants some free paddles if they wish to come to a social paddle day.		

Accept Minutes

	JOHN proposed that this was a true and correct representation of last month's minutes. Chris Seconded.
--	--

Matters Arising 19Sep17	Discussion	Action	
Trailer	The taillights need to be checked as the wiring on the last van we hired was wrong. John to test and fix the pins		
Coaching	Katie, Damian, Jan and Tony to meet after LDNS to discuss a strategy.		
Club Trips	At the meeting there was a suggestion that a long distance		

	trip be held in December, but with everything that is going on and being close to Christmas it was decided that was too close. Katie is happy to organise something for March or later in the season. As suggested in the minutes all long distance trips need to be OK'd by the Health and Safety officer as the waka are a club asset.		
Fundraising sub committee	Julie has tried to get the fundraising sub committee together but too many have been away. Penny & Karen have done a lot of this and their input is vital. Network Tasman Trust are meeting soon so we should find out if our grant application for a spare set of Kiato has been successful.		
Environmental Sea Cleaners	Katie is to keep us posted on this organisation.		
Karakia	John is to contact Damian to see if he has laminated the karakia for the PFD pockets.	John to contact Damian	
Club Status & Strat Plan	Incorporated Society vs Charity. A Charity must have a charitable purpose. The committee's view is that we stay as an Incorporated Society until we have to change.	John to contact Ross, Bryn who offered to help	
New locks	Have been purchased and installed. We got a 15% discount.		

Accept Minutes

	John proposed that this was a true and correct representation of 19 th September minutes. Julie Seconded.
--	--

Treasurers Report	Discussion	Action	By
	Katie proposed that we move the \$40 of tagged funds for TWA Travel to the Club Storage Facility Reserve fund. Julie seconded. All in favour.		
	Julie proposed the Treasurer's report be accepted. John seconded.		

Correspondence	Discussion	Action	By
NKOA affiliation	Affiliations to NKOA due 1 st October.		
NKOA Paddlers survey	Link to results from NKOA's paddler survey		
Waka Ama race Review	Submissions are now being accepted for our race rule review process. We didn't have anything to add.		

General Business	Discussion	Action
Incident reports	From Pete: Only one reported "incident" item: Huli on way back from the SIMG event on Saturday. All crew were fine afterwards and the recovery appears to have been run well. It was not	Kilmeny to look at the Huli instructions for the shed and run them past Pete.

	<p>really surprising given the conditions. The risk had been assessed before the waka set out on Saturday and they were instructed to go in pairs to provide some support and backup. There was a good mix of strong and experienced paddlers in amongst novices for the return trips.</p> <p>I also note from the book, that the Nga Iti Tangata looked as though it had been left “Nose Up” on the tyre and had subsequently rolled off. Maybe one for the Club Newsletter</p> <p>I have put a new bunch of copies of the Intentions documents in the shed. The whiteboard system recommended by the Steerers Committee and the previous Executive Committee is going to require some strengthening changes to the shed to make it feasible. John and Greg are looking at this.</p> <p>I have been asked to oversee Rosalie’s steering to Level 1. I will be assessing her next Tuesday and will report back.</p>		
Gear and Maintenance	<p>Damage to OC2: When Greg was polishing the new OC2 he noticed a couple of dings in the cockpit which will need to be repaired. It could be damage from a paddle or when putting up onto the storage rack.</p> <p>Do we need to look at other storage options for the OC2s? Kereama said that the rudder he fixed needs shaving off on the bottom so it won’t catch.</p> <p>Clean up Day: Routine maintenance needs to be scheduled. John has a list.</p> <p>One Steering blade needs black non skid tape</p> <p>Damaged wooden hoe to be checked</p> <p>Missing 49” carbon fibre hoe.</p> <p>Life Jackets: only 1 XL missing</p> <p>Lashings: urgently need more lashings</p> <p>Black tape for Hoe: need more.</p>	<p>Tony to look at the damage and get it repaired.</p> <p>John to get non skid tape for steering hoe</p> <p>Chris to look at 3 damaged wooden hoe to see if they can be repaired.</p> <p>Chris to find out where to get offcuts of butanol</p> <p>Jan to let John know where to get tape for hoe</p>	
Membership	<p>56 members have paid up so far.</p> <p>Dates for our membership year are set in the constitution.</p>	<p>Char & Tony to look at unpaid members on Teamer</p>	
Search & Rescue	<p>SIMG was saved by the Search & Rescue team. Katie would like a letter of appreciation to acknowledge all they did to make the day a success. They brought their BBQ, provided hot water and 2 gazebos.</p>	<p>Katie to send some details to Jan</p>	
Harbour Masters Challenge	<p>John attended the last meeting. Josh is very enthusiastic and wants OC1s involved. (John pointed out that no one would lend out an OC1 to novices). He is keen to have the OC2s involved as well. He would really like to build it into an Ultra sports event. Maybe with a relay race for 4 people.</p> <p>Races start at 9am until noon. 3 races Club vs club Egg and Spoon, vessel use, tie a knot , name a flag. Involving swimmers, rowers, kayakers & paddlers.</p> <p>Invitation race: he would like 2 x OC2s involved with a novice and experienced paddler.</p> <p>Sunday crew to paddle waka over for 9am start/</p> <p>There will be a media release thru NCC.</p> <p>Amanda Kerr is a new deputy Harbour Master.</p>		

T-Shirts	Katie now has enough paid orders to put the order into Probands.	KT to order	
Huli Drill	There is a crew organised to load and unload, but need volunteers at the pool.		
Cider Festival	We will get \$1000 for 20 volunteers in 2 shifts for the day of the festival 4 th November. Jobs will be marshalling, bouncing etc. Julie to take over the organisation from KT who will be away.	Julie to meet with Ali about the details.	
NKOA	Rescheduled Safety course has not been confirmed as yet.		
SIMG	Char wanted to acknowledge the work put in by KT, Tony & Damian. All their hard work is very much appreciated by the club. People all pulled together to make it happen in the adverse weather conditions. It will come to Nelson again in 2 years time. KT would do it again. They have systems in place now. The weather played a huge part on the day and showed that things need to be flexible. Photos have been sent to Rita @ SIMG. Shattersport was not there on the day. It wouldn't have been so successful without Search and Rescue. If it had been a club event we would have cancelled because of the weather.		
AGM	There are no matters that need to be attended to before the next AGM		
Waka Te Tasman	Maitahi has been asked by Todd if we can help out with jobs for the race.	John to contact Todd to see what help he needs and who might be available	
Insurance	Julie is to meet with Matt from AON Insurance tomorrow as it is due for renewal. He wants to check what we have and discuss the values for our assets. It is not covered for replacement cost! He should have a list with the values agreed on from last year.		
Sunday Paddlers	When do they become members? It clearly states on the websites that newbies get 2 paddles before needing to become a member. A Koha of \$5 is asked for each of those 2 paddles. After that they need to join to be able to have the use of our assets. Char has sent an email out to all steerers asking them to make sure all crew members are paid up members.		

Meeting finished:

9:45 p.m.

Next committee meeting:

14th November 2017

Signature

Date
