

Maitahi Outrigger Canoe Club Meeting



Date: 12th December 2017

Time: 7:20pm

Present: Charmaine Payn (President), John Young (Vice President), Julie Marriott (Treasurer), Katie Thurston, Kilmeny Stephens (minute taker), Chris Sheldon

Apologies: Tony Davies, Jan Blythe (Secretary), Zoe Horvath, Jeff Neilson, (Julie will be late), Damian Hardman

Agenda:

- Apologies
- Minutes from the previous meeting
- Matters arising
- Financial report

Correspondence

- Results from TWOA sprints
- Letter about issue with Lane 1 at Nationals
- Nelson Tasman Big Beach Clean Up – Cancellation for 2018

General Business

- Incident reports
- Gear & Maintenance
- Membership
- Spray Skirts
- Club Christmas BBQ 16 Dec
- Lakes Race
 - Report from the Lakes Race
 - Present quote on Caps from Cap it all
 - Permission to purchase blue Lakes Race t shirts – probably around 15 of them
 - Medals for Tuna e hoe Ana
 - Harakeke cord
- Fun Day in March 2018
- Volunteers for Marchfest (Sat, 24 March)
- Close of meeting

Matters Arising	Discussion	Action
Minutes	John proposed that we take the minutes as read (move a motion), and only review any actions (move these to Matters Arising). Although John's proposal was not formally voted on, there was general agreement to this, as long as actions were followed up, and minutes were available sufficiently in advance of the meeting to enable attendees to read them before the meeting.	

Karakia	Katie checked with Damian, and laminated karakia have been made. Damian also suggested that a recording of the karakia be added to the website. (https://www.maitahi-outrigging.org.nz/resources/)	Kilmeny to check that karakia is on website and remind members with facebook
Steerer's Log		Jan add to agenda for January
Trailer	Taillight is now fixed.	
Club Trip	Katie is looking at organising a trip to Mistletoe Lodge near Portage.	Jan add to agenda for March
Fundraising	Grant application for \$800 for a set of spare Kiato to Network Tasman Trust was successful. The kiato have been ordered and paid for. They have not arrived yet.	Julie to follow up
Huli Instructions	Instructions for who to call if you plan to do a huli need replacing. Kilmeny to retype and check ok with Pete.	Kilmeny to contact Pete.
Health and Safety role	Julie said she had been talking to Pete, and he feels he's in a caretaker Health and Safety role, and is not prepared to do it long term.	
Steering assessment	Pete has signed off Rosalie as a Level 2 Steerer.	Char to congratulate Rosalie on Facebook
Lashings	Greg and Chris have organised new lashings. Possibility they might have been left in a plastic bag in shed in Kaiteiteri after Waka Te Tasman.	Char to check if they are in shed at marina
Damaged Hoe	John has bought Nitto tape. Chris agreed to fix three damaged hoe.	Chris to fix damaged hoe
Teamer status	Somehow a couple of the 'unpaid' members in Teamer have somehow changed their status to Admin and they can't be removed. Tony still working on this.	Jan to add to agenda for January
NKOA Safety Course	Jan, Julie, Gina, Zoe & Carmel attended. Julie said would have been great to have all steerers there. It included good resources and reminders, and information about inflatable pfds (personal floatation devices). There was encouragement to use the VHF radios.	Jan to add to agenda for January
Cultural Approach	Discussion about cultural approach. At the Christmas BBQ, Rongomai is offering a refresher of protocol around waka, hoe and pōtae (hats), naming parts of waka, learning waka salute etc. for those interested starting around 4pm. Julie proposed that we "add Cultural Approach to agenda as a standing item". Seconded by John, agreed by committee.	Jan to add Cultural Approach as standing item on Agenda

The TWOA AGM	The TWOA AGM was 7:30pm on Friday at Kaiteriteri. Hayden Parker is now President, Jack Wormald is Secretary, Craig Pauling for Rangatahi and Dan Firth is staying on. The TWOA Facebook page is now open, and there is more transparency and consistency of rules for crew composition and also want to ensure that social paddlers are looked after.	
Big Beach Clean Up	DOC not running this in 2018	Katie to follow up with Sea Cleaners Kilmeny to send letter from DOC to committee

Accept Minutes

	Char proposed that this was a true and correct representation of last month's minutes. Julie Seconded.
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Treasurers Report	Discussion	Action	By
	A small amount of income and large amount of expenses this month.		
	Julie proposed the Treasurer's report be accepted. John seconded.		

Correspondence	Discussion	Action	By
Results from TWOA sprints	All regional results have now been posted except one. Racing was very close in some races, and local paddlers have qualified for sprints.		
Letter about issue with Lane 1 at Nationals	Concern about Lane 1 at Karapiro having weeds in it. Lara Collins responded to a letter from Jack Wormald, saying that Waka Ama NZ would analyse results over the last five years to determine any trends, while noting there was an issue in 2016, which was resolved in 2017.		
Nelson Tasman Big Beach Clean Up – Cancellation for 2018	Sally Leggett of Department of Conservation informed us as previous participants in the Big Beach Clean Up that they do not have capacity to run it in 2018. They are investigating the possibility of contracting the organization and management of the event out in 2019 and beyond, and will be in contact if the event is run again.		

General Business	Discussion	Action
Incident reports	There have been no incident reports from Pete. Julie reported an unplanned huli in OC2, successfully recovered. Chain was unlocked on a Tuesday evening, when a crew was out paddling (padlock was returned to shed instead of being used to lock chain).	
Gear and Maintenance	The trolley padlocks need to be secured when the trolley is on the ramp. Two have recently gone missing requiring resetting all the combinations. There are three damaged hoe.	Chris to repair.

	One radio is not functioning, the charging dock station seems to be broken.	John to check with Pete, as Char thinks Pete took it home.
Membership	Two new members. One regular paddler still not paid. Discussion about fees – reiteration that the rules are \$5/paddle for two paddles and then if person wants to continue paddling they need to join for \$70.	Char and Kilmeny to contact unpaid paddler
Sprayskirts	Two of the spray skirts that were used at Waka Te Tasman (Mahimahi & 1990) did not function well – although they have been mended, the zips got stuck, and the fabric was not waterproof. Considered a safety concern, as waka fills with water, and hard to get in and out if zip is stuck. Tony has been working on getting a quote from a company in Taupo (Central Trim), based on recommendation from another club that raced in Napier. Indicative cost of \$700 each (as compared to \$1500 from Moananui). Would need to send 1990 to be used as a template. Propose to go ahead subject to final cost, and making sure that spray skirts are all available for Tuna E Hoe Ana.	Julie to notify Tony to continue pursuing a quote, including freight and timeframe for completion
Christmas BBQ 16th December	Cultural sharing first, then weaving instruction (as per Lakes Race info, below). BBQ already onsite. BYO food/bev/games etc. Notice posted on Facebook: Club BBQ and Christmas party When: 4pm Saturday 16 December Where: At the marina, next to our waka and the gazebo What to bring: Food for the BBQ, plates, cutlery, BYO drinks – we are permitted to have alcohol here til 9pm Also camp chairs, Frisbee, cricket bat, hacky sack etc. Rain or fine Who is invited: Everyone – partners, friends, kids, family	Go to BBQ if available
Lakes Race/ Tuna e Hoe Ana	Report from the Lakes Race: The lakes race committee has met a few times. 50 x A5 Flyers distributed at Waka Te Tasman. Tasks are generally on track. Key responsibilities filled. Possible changes from previous years – if windy on Friday night, consider changing direction of course to clockwise. Still need to: Book First Aid, organise volunteers for timing on Friday. Flyers for St Arnaud provided, but needed to be laminated. Char to send out race packs this weekend. Present quote on Caps from Cap it all: Quotes: 50x Trucker high profile style = \$1000 + gst Proposed colour red with white panel. 50x Low profile style = \$1100 + gst Proposed colour white. Discussed how many and which style. Agreed we should order at least 50, and canvas the members to see how many	Kilmeny laminate posters Char take posters to St Arnaud. Char send out race packs Katie to ask members about Caps on Facebook.

	<p>people interested in them, and which style. Propose to sell for \$25, so that do not lose money on them.</p> <p>Permission to purchase blue Lakes Race t shirts – probably around 15 of them: Decided to stick with ~80 that we have on hand, and not order any more.</p> <p>Medals for Tuna e hoe Ana: Quotes: 100x 40mm x 3mm Medal = \$944 (+ gst) 100x 50mm x 3mm Medal = \$994 (+ gst) Ribbons \$70 (+ gst)</p> <p>Committee voted for larger medal without the quoted ribbon. For ribbon, either use harakeke cord (see below), or ribbon purchased from shop (~\$10) with ends nicely joined together.</p> <p>Harakeke cord/weaving: Discussed gift for participants. Agreed to go ahead with a cord for each participant. These can also be used for medal ribbons, however need to clarify logistics for this. Ideally the medals will be ready to put around people's necks at prize giving. To have enough for both gifts and ribbons, would need more than 200, which we likely do not have the resources for.</p> <p>To make cords – provide instruction at Christmas BBQ, and further sessions in New Year.</p> <p>The next meeting was scheduled for 13 Dec, however decided that it is not necessary.</p>	<p>John to contact Jane with committee decision.</p> <p>Kilmeny to organise harakeke weaving and provide instruction.</p>
Fun Day	Katie suggested that the Fun Day in March be merged with the Halberg Trust event. Propose Sunday 11 th March as preferred date, 4 th as alternative.	Katie to liaise with Toby at Halberg Trust.
MarchFest 2018	Shelley at Marchfest has asked if we could provide 25 people for early shift 11:30-4:30, which may be pulling beer or selling tickets. Based on indications of interest/availability so far, Katie said yes. Date is Saturday, 24 th March.	Katie to liaise with Shelley
Paddle thanks	John passed on thanks from Debbie Fish to the committee for letting her borrow a paddle for Motu2Motu event.	
Community Van	Pete saw an article about a van that is available to borrow for community events.	John to follow up and find out more details.
Emails	Approving payment - Julie asked for prompt replies to emails, to her only if ok, to all if questions or no. Everyone is encouraged to respond promptly to committee emails in general.	

Meeting finished:

9:30 p.m.

Next committee meeting:

16th January 2017

Signature

Date