

Maitahi Outrigger Canoe Club Meeting



Date: 9th January 2018

Time: 7:25pm

Present: Charmaine Payn (President), Katie Thurston, Kilmeny Stephens, Chris Sheldon, Tony Davies, Jan Blythe (Secretary), Zoe Horvath, Jeff Neilson

Apologies: Julie Marriott (Treasurer)

Agenda:

- Apologies
- Minutes from the previous meeting
- Matters arising
- Financial report

Correspondence

General Business

- Incident reports
- Gear & Maintenance
- Membership
- Koha/marae member fill-ins
- Teamer Status - unpaid members
- Club subs, & and the need for an increase
- Cultural Approach
- Steerer's Log
- Club marine radios
- New trailer
- Lakes Race
- Close of meeting

Accept Minutes

Char proposed that this was a true and correct representation of last month's minutes.
Katie Seconded.

| Matters Arising | Discussion | Action |
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| Lashings | The new lashings which were taken to Waka Te Tasman seem to have been misplaced. We will need more for the Lakes Race. | Char to ask Greg to get more butanol |
| Beach Clean up | DoC are no longer doing the Beach cleanup. Katie approached Seacleaners (who are a NFP organisation) but they have nothing planned. They will let Katie know if anything comes up. | |
| Lakes Race caps | There was a suggestion we get caps printed for the Lakes Race. However, it was too much to ask of Jane Reed before Christmas and Cap It All were shutting down over the | |

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| | holidays and wouldn't be able to print them on time. | |
| Fun Day | 4th and 11 th of March are prospective dates for our summer Fun Day at Tahunanui Beach. Katie has talked to Toby Wild (Moana SUPS) about us combining the event with the Halberg Trust Day. Dates to be confirmed. | |
| March Fest | We are all go to supply 25 volunteers for March Fest. Katie is liaising with Shelly who is now asking for TShirt sizes. | Katie to liaise with Shelly |
| Unpaid Paddler | The Paddler who has been approached by both Kilmeny and Char has still not paid subs and is no longer getting invited to paddle. | |

| Treasurers Report | Discussion | Action | By |
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| | There is still \$40 to be refunded to Char which Julie knows about. It was for Pete's entry fee for their crew which both Char and Pete paid. There are also some outstanding receipts for payment to Kilmeny which have been sent to Julie | | |
| | Jeff proposed the Treasurer's report be accepted. Char seconded. | | |

| Correspondence | Discussion | Action | By |
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| Ngati Apa Ki To Ra | Char has had some correspondence from Kylie Nepia from Omaka Marae. He is unable to attend the Lakes race as he is involved in the Marlborough Wine and Food Festival which is the same weekend. However, he would like to be a major sponsor for our event. Char is to convey our heartfelt thanks for his offer and suggest he might like to put any sponsorship money toward the 10 th Anniversary medals. She will take it to the Lakes committee meeting on Monday. It would be good if this goes ahead to have some banner against which we could photograph the medal recipients and use a logo or some form of acknowledgement in any promotional material between now and the Lakes race. | | |

| General Business | Discussion | Action |
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| Presidents email account | It would appear that the Maitahi presidents' email account has been hacked and is sending out dubious emails. It would appear that members@maitahi-outrigging.org may also be affected. It needs to be ascertained exactly which email address these are coming from as historically we had president@maitahi-outrigging.org.nz which I know had challenges (Ask Pete) and more recently, maitahi.president@gmail.com . Char has updated her password on the gmail account. The email account through the Maitahi domain name is not something we have control over. Zoe noted that the president@maitahi-outrigging.org.nz recovery email address has been changed recently and should be checked. It possibly could be something to do with the recovery address but needs expert advice. | Char to investigate which email address the emails are coming from and to check the Gmail recover email address. |

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| Incident reports | There have been no incidents reported. | |
| Gear and Maintenance | <p>New Kiato: have arrived. Tony will get some stone guard protective tape to put on them and will swop them over so the old ones can be re-oiled.</p> <p>Sprayskirts: Tony had an email from Vicky at Central Trim, Taupo with a quote for \$895+GST for 1 set of mahimahi sprayskirts. (\$1029.25 GST incl). This is more than Sue Conroy, who Tony met at LDNs, had paid. Tony will get in touch with Sue to see if we can share the cost of making a template for the 1990 as they have one that needs skirts as well.</p> <p>Char proposed that we buy a new set of sprayskirts (preferably red) for the mahimahi. Carried unanimously.</p> <p>Radios: The black radio is back in the shed. A 3rd radio has been sent away to have the broken battery clip fixed. There is currently no charger for the black Uniden radio.</p> | <p>Tony to order 1 set of sprayskirts for the mahimahi and find out the cost of a set for the 1990</p> <p>Tony to ask John if both radio and charger were sent away for repair</p> |
| Membership | <p>Membership is rolling in steadily. Memberships have been received from Fiona Young, Suzie Garlick, Gillian Watson. Aroha Gilling, George Gibbs. Deb Fish is no longer paddling with us.</p> <p>Teamer: Tony is sorting out the challenge of unpaid paddlers who managed to change their status to Admin.</p> | Char to send Tony a list of the paddlers on Teamer who should be removed or listed as unpaid. |
| New Members Pack | Jan to look into creating a welcome email in response to the membership form that contains a link to the New Members pack | Jan create auto response. |
| Koha/Marae Interclub paddling | <p>Huriana has made it clear that if Maitahi members want to paddle marae W1/V1 or W2 they will need to join Whakatū Marae club. This is the same as our Maitahi policy – to book an OC2 you be must Maithai member who has been signed off to paddle OC2 by our Health and Safety officer.</p> <p>For W6 paddling Maitahi has an open policy for sharing crew members from either club and no subs are required.</p> | |
| OC2 sign off | <p>There are more and more people interested in paddling OC2s. To be able to book and steer the OC2, a club member must have a working knowledge of the harbour rules, how to fix the rudder etc. and have been signed off by the club's Health and Safety Officer.</p> <p>It was suggested that a Friday night Social paddle could be arranged for people who are interested in becoming signed off could come down and be shown what is required. They will still need to be signed off by the H&S Officer.</p> | Tony to liaise with Pete about a date when this can be done 'en masse'. |
| Subs increase | Jeff questioned if our subs were enough and thought, because GST comes off the subs that we should at least be covering that. Membership currently stands at \$70 for an adult paddler. With GST paid on that the club receives \$60.86. At the AGM the consensus from members were that | KT to send Jan something to put in the newsletter to explain the GST thing and get feedback from the members before the |

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| | <p>subs should stay the same. Last year we removed the family and half year subscription, but left the Adult membership rate at \$70. It is actually a really cheap membership if you look at the gear/maintenance supplied by the club. Whakatū Marae membership is \$80/year and it was suggested we keep parity with them. They don't do any fundraising but are able to get assistance from the marae funds for certain projects. We do a lot of fundraising and this is pointed out by members when membership increases are put forward. Changing the membership fee is at the discretion of the committee. \$80 would just about cover the GST so the club would receive around \$70 per adult member.</p> <p>Char said at the TOWA AGM in November that Lara Collins had put out a list of funding bodies we can apply to for funding.</p> | <p>March committee meeting.</p> <p>Jan put Subs increase on the agenda for March</p> |
| Cultural Approach | Katie is looking at incorporating a Cultural element in the trip to Mistletoe Lodge in April | Jan put on Agenda for March |
| Steerers Log | The whiteboard idea for the steerers log still hasn't happened. Deferred until March. | Jan to put on the agenda for March |
| New Trailer | <p>There has been a lot of discussion around creating a stand for a trailer to carry multiple singles. Jeff has a trailer that he no longer uses and would be happy for it to be used for this purpose. Tony, Jeff and Pete Barratt are in discussion about how to design the 'carrier' so it would also be able to carry up to 12 OC1s or several OC1s and the Maitahi OC2s. The current system of transporting our OC2s on top of the W6s is somewhat precarious both in loading and unloading.</p> <p>Tony is going to get the costings. It was agreed that if the trailer can carry our OC2s then the club will contribute something towards the costs. Tony is hoping it will be ready in time for the Lakes race.</p> | Tony & Jeff to sort out the design and costings for the trailer. |
| Old Steering Hoe | Rongomai has asked Tony if she could buy the old steering hoe in the shed. It is very old and heavy, had been refinished and is never used. The committee agreed that if she offers a Koha to club she can have it. We will need to let Julie know for the inventory. | |
| Event Dates | <p>11th March (TBC) Fun Day at Tahunanui Beach</p> <p>24th March – March fest</p> <p>April Mistletoe Lodge – paddle over, stay the night. Details to be sorted after the Lakes race.</p> <p>Mid May – Portage. Dates TBC</p> | |
| MarchFest 2018 | 24 th March, Katie is liaising with Shelly the organiser. | Katie to liaise with Shelley |
| Lakes Race/ Tuna e Hoe Ana | <p>Updated Safety Plan: Zoe requires an updated safety plan to give to the Triple1 Care.</p> <p>Pub charity Funding Application: for safety boats and</p> | Katie to send Zoe the updated Safety Plan. |

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| | <p>Triple1 Care has been sent in.</p> <p>Harakeke weaving: is an ongoing process at Kilmeny's on Wednesday nights – all hands welcomed.</p> <p>Walkie Talkies: Jeff offered the use of his walkie talkies for the race.</p> <p>Timekeepers needed for Friday: Gill Harker will be 'Time Keeper in charge' on Saturday and familiarised herself with the App at WTT. We still need someone for Friday night as Gill will not be available.</p> <p>Timekeeping App: We need to purchase the timekeeping app. Char proposed that we purchase the <i>Pocket Timer Pro Waka Ama Race Timing and Results</i> app which is an iPhone or iPad app for \$104 (currency to be confirmed ?NZ or USD). The committee agreed unanimously (regardless of the currency).</p> <p>iPads required: We will need members to volunteer iPhones or iPads to run this on and they will require battery pack backup for running during the day.</p> <p>EFTPOS for event: Katie proposed we hire an EFTPOS machine at a cost of \$75 to sell merchandise at the Lakes race and to pursue other payment options via mobile phones.</p> <p>The committee agreed unanimously.</p> <p>Caps: we will leave caps until next years event</p> <p>Marquees: Greg checked our marquees in the shed and found they were covered in 'mushrooms'. He has scrubbed them down and has dropped them off at Mortimers to get eyelets as they were ripping. He will submit receipts when the work is complete. The committee agreed unanimously to this.</p> | |
| Visiting Paddler Policy | <p>Tony advised that there will be quite a few visiting paddlers from overseas around Takapuna Cup time. We have a crew from the UK wanting to compete at the Lakes race, paddlers from London wanting to paddle in Nelson and Tom Bartlett is coming from Hawai'i after Takapuna. Pete has offered to billet some of them. These are great links to foster. The committee agreed that it is our club policy to welcome paddlers from other clubs into our waka. We believe that their koha is the knowledge and experience they bring with them along with the possibility of a reciprocal paddle when our members visit their clubs.</p> | |

Meeting finished:

9:45 p.m.

Next committee meeting:

13th February 2018

Signature

Date