

Maitahi Outrigger Canoe Club Meeting



Date: 13th March 2018
Time: 7:20pm
Present: Charmaine Payn (President), Katie Thurston, Kilmeny Stephens, Chris Sheldon, Jan Blythe (Secretary), Jeff Neilson, Julie Marriott (Treasurer),
Apologies: Tony Davies, Zoe Horvath, John Young

Agenda:

- Apologies
- Minutes from the previous meeting
- Matters arising
- Financial report

Correspondence

- TWP - The Whakaraupo Chase, 6/7th April 2018 - Naval Point, Lyttelton Harbour (event on our website)
- NKOA Survey (as per item in newsletter)
- Amanda's response to our last meeting

General Business

- Incident reports
- Gear & Maintenance
- Membership
- Subs Increase to \$80
- Permission to movie fundraiser for Jan and Rongomai
- Lakes Race
 - Buoy
 - Race Numbers
 - Spot Prizes
 - Storage of Documentation
- Club Trip to Mistletoe Lodge (from Dec meeting)
- Steerers log board
- Cultural Approach
- Close of meeting

W12 for Portage	Discussion	Action
	<p>Penny Molnar came to let us know that Whai Rere and Sunkist would like to do a W12 for Portage this year. She said the steerers were experienced and that they haven't finalised a crew yet as they wanted to get permission from the committee before proceeding. They greatly enjoyed the experience last year and felt it's a way of encouraging people to feel supported in participating in a race over the longer distance. Last year they were not able to do the 20km race because the organisers had had no experience</p>	

	<p>of a W12 and they didn't know what to expect. Julie thought it was an awesome idea, but mentioned in previous years there has been a lot of competition for waka for Portage and it has been a contentious issue and caused a lot of anxt within the club.</p> <p>Char pointed out that the club had been notified for over a month about the event, and she has received no enquiries from crews wishing to participate in the race. Char has emailed the organiser, Andrea, re the W12 competing in the 20km race, rather than the shorter 10km race with W1s and W2s.</p> <p>Jan noted that last year 2 mahi mahi were out of commission as W6s, (being rigged as a W12) and felt clear boundaries were needed so everyone can have access to the mahi mahi waka. It was agreed that the mahi mahi can be rigged as a w12 after the Sunday paddle on the Sunday May 13th and could stay rigged until derigging prior to the race on the Thursday 17th May.</p> <p>Katie suggested that the W12 crew need to be organised early and not last minute.</p> <p>Char reiterated that waka are not booked until the payment from the whole crew has been received and that all crew members must be paid up members of Maitahi.</p> <p>Julie asked that the payment come in from the crew of 12 in one payment and not individual payments as it is too confusing.</p> <p>Char proposed that we accept the proposal for the W12 to race at Portage. The committee agreed unanimously providing the conditions above are met (i.e. paid in full in one crew payment, W12 rigged for the week before the race).</p> <p>The Waikawa Winter series is normally the day after Portage and we had very few paddlers stay over to participate. Consequently there were low numbers on the Sunday to load the waka and re-rig in Nelson. It was agreed that any waka not being used for the winter series would be loaded on Saturday after racing.</p>	
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Matters Arising	Discussion	Action
Assistant Harbour Masters response	Jan read the Assistant Harbour Masters response to the notes from her visit to the committee last meeting.	
Halberg Trust & Fun Day @ the beach	Katie reported that the Halberg Trust day and our Fun Day at Tahunanui beach on March 11 th went really well. Next year, she suggested that we don't use a W12 as it tied up a	

	<p>lot of members down at the water. It was disappointing that not many Halberg Trust people showed up , but those who did had a great time (quite a few were sick). It also gave our members a chance to try out paddle boarding as Moana Sup were there as well.</p>	
Rangatahi Programme	<p>We have ordered 10 adjustable paddles for the rangatahi and 3 adjustable paddles for general Maitahi paddlers, so we have a better range of sizes available. The 13 paddles need to be entered into the Maitahi inventory and marked/labelled as Maitahi property. The 10 adjustable paddles for the rangatahi will be kept in the other shed to keep them separate. Money for the 10 adjustable paddles will come out of the rangatahi reserve (which leaves \$345 in the fund) and the 3 others will come out of general club funds.</p> <p>Char explained that she and Kereama were taking out a group of rangatahi on Friday afternoons at 4pm using Maitahi waka/gear. They have 2 waka going out and have only had one session so far. On a Monday, they have a session with Waimea College/Nelson Boys and Nayland College rangatahi, but use Whakatu waka/gear. She explained that a lot of the rangatahi they take out, are from the lower socio economic group and paying fees of any sort is a real problem. She pointed out that Whakatū Marae Waka Ama have zero fees for children 16years and under.</p> <p>As a club we agreed that we really want to get more rangatahi paddling. Damian has said he was keen to help and there will be other club members keen to assist. Needs to be mentioned in newsletter once this is established.</p> <p>Jan proposed that rangatahi 16 years and under have zero fees for Maitahi membership, and that they each need to fill out a membership form and get parental permission and parents must sign the risk assessment sheet. If they wish to race in a sanctioned race they will need to pay affiliation fees to NKOA. Seconded by Char and carried unanimously.</p>	<p>Julie to put the 13 new adjustable paddles and 2 rangatahi steering blades into our gear inventory</p> <p>Jan to change the membership form to cover these changes.</p> <p>Char to email Debbie at NKOA to find out what the affiliation fees to NKOA are for rangatahi.</p>
Fundraising	<p>Weetbix Tryathalon: we felt a bit over committed as it was challenging to get volunteers for Friday for the marquees. We didn't know until earlier in the week that we actually had the job even though Char has chased them up on numerous occasions. We were extremely grateful to the On Track, Waimea College students and the Nelson Training Centre students who assisted us on the day.</p> <p>Cycle Marshalls: on the day we had cycle marshals who earned \$125 for 4 hours</p> <p>Car Parking: John and his team collected donations for parking at Centennial Park and they collected \$272.40 for 2</p>	<p>Jan to send a letter of thanks to Bex at On Track and to Char for the Nelson training Centre Volunteers. neltrain@xtra.co.nz Rebecca.malthus@waimea.school.nz</p>

	hours work. This seems to be a better proposition!	
Chia as a potential sponsor	We need to have a strategic plan before we can approach potential sponsors. Char has emailed Ross as he has offered his input for strategic planning. She is waiting for a response for this.	Char to follow up with Ross re a date for the strategic plan meeting. Julie to check with Zoe or Christine about whether we have to change our status from an Incorporated Society to a Charity.
March Fest	There will be a briefing for March Fest volunteers on Thursday 22 nd at 5:30pm in the Granary at Founders.	
Ratchets	Char stated that Kereama said he wouldn't recommend ratchets by themselves. They would provide added security if placed over the butynol lashings. That would be up to the steerer and the length of the paddle and conditions. Ratchets don't have as much give as the butynol. Jeff has heaps at home and offered them to the club to try out.	

Accept Minutes

Minutes from the previous meeting were read.

Char proposed that this was a true and correct representation of last month's minutes. Chris Seconded.

Treasurers Report	Discussion	Action	By
	Julie to ask Tony to chase up the new spray skirts we have ordered as they have been paid for but not arrived.		
	Char to chase up Sotheby's Real Estate re their unpaid account for the waka journey.		
	Cash from the parking was still to come. Julie to email John and get him to transfer the amount into the club account.		
	Julie proposed the Treasurer's report be accepted. Katie seconded.		

Correspondence	Discussion	Action
	Jan notified the committee of the letters received from TWP - The Whakaraupo Chase , 6/7th April 2018 - Naval Point, Lyttelton Harbour (event on our website) NKOA Survey (as per item in newsletter) Amanda's response to our last meeting	

Rebecca Malthus	Rebecca sent a letter to the committee suggesting Kereama take a group of 5 steerers for training on a Sunday afternoons 5-6pm. She and 3 others were interested and they are looking for one other potential steerer. Jeff is really keen. She suggested that the 5 in the crew give a koha to Kereama for the training to go towards his trip to World Sprints in Tahiti in July. The committee endorsed this idea and that the koha go to Kereama for his trip to worlds and that this would be a one off fundraiser. It is great to get new steerers coming through and this benefits the club. The steerers will need to be signed off by the health and safety officer (Pete) as per the club guidelines, and that he should be informed of this event.	
TWP	We had a letter with some great feedback about TWP and they are keen to come to more races. They found the accommodation for their rangatahi in St Arnaud very expensive and ended up travelling back to Christchurch after the race. There was a suggestion that perhaps Red Deer Lodge could be opened up for accommodation for rangatahi and that they could sleep marae style in the lounge (if they can live with the deer heads).	
Nelmac	We haven't heard back from the group at Nelmac who wanted to do some team bonding in the waka.	

General Business	Discussion	Action
Incident reports	No incidents have been reported to the committee this month.	
Gear and Maintenance	<p>Paddle: a 49' wooden paddle was split down the middle of the blade. Chris will turn it into a trophy.</p> <p>Safety boxes: The safety boxes need a rethink. Jan found the dry bag with 3 inches of water in it and everything was soaking wet. The first aid stuff had to be thrown out. Do we go to dry bags but get snaplock containers for the first aid kits to keep them super dry?</p> <p>Clean Up day: we need to set a date for a clean up day in April after the Sunday paddle. To wash down waka, lifejackets and generally get everything sorted before winter.</p>	Char to ask John if he's willing to look into this
Membership	We put out in the last newsletter that we were thinking of raising the subs and no one has come back with comments. The waka are getting older, our insurance has gone up, costs of maintenance is greater now that we are outsourcing it to commercial companies. We have the same people volunteering for fundraising all the time. Katie chatted about the membership fee rise at Sunday Coffee last week and all the members there were in favour. Currently our adult subs are \$70, out of which we pay GST and \$15 to NKOA as affiliation fees. If we raise our fees to \$80 we are in parity	Jan to notify members in the newsletter

	with the Whakatū Marae club. Jeff proposed that for the next financial year (2018/2019 we increase our membership fees to \$80 per adult. Chris seconded the motion. Carried unanimously.	
March Fest	Katie to talk to the organisers as last year we supplied 20 volunteers and this year we have 25. She is not sure how much we will get.	
Fundraiser for Jan & Rongomai	Katie and Gina are asking for committee approval to run a movie fundraiser for Jan and Rongomai for their trip to Tahiti to World Sprints and for the money to go through the club account. The committee agreed unanimously.	Julie to check with Christine re GST requirements if the money goes through the club account
Lakes Race	Buoys: The club owns 2 large yellow buoys. We need four to mark out the course at the Lakes race. They are used for other events. Race numbers: we could do with a set of laminated race numbers. There was talk about a holder to hold the numbers up on the hull of the waka like they do at sprint nationals. Spot prizes: There are spot prizes left over from the Lakes race – it was decided to use them for the Pub Quiz. Kylie from Ngati Apa was delighted with the event and Ngati Apa will continue to support the kaupapa.	Jan to put on the agenda for next month.
Mistletoe lodge trip	Katie researched a club trip to Mistletoe lodge in the Sounds but staying at the lodge is expensive \$45/night. Maybe it would be more inclusive to do a day trip to Rabbit Island or Cable Bay, where people could paddle over, or back or both and have a BBQ at the beach in the middle. This would be a lot more manageable. The other possibility would be to paddle to Haulashore and stay the night but we would need permission to do this. To cover the cultural side of this there could be a 1 or 2 cultural nights in the winter either at Fairfield House or the marae if its free. Jeff to help Katie organise this.	
Steerers log board	Chris to look at a whiteboard to go on the outside of the shed to replace the steerers intentions sheets inside the shed.	
Timely responses to emails	Char requested that emails are answered promptly and Julie asked that emails requiring committee approval for payment also get responded to promptly. She had only heard from 80% of the committee for the last lot. If you are agreeing just respond directly to Julie, if you disagree then that needs to go to the whole committee. If replying to a general discussion, please 'reply all'.	
Steerers blades for Rangatahi	Kereama sent through a text with an offer from Rob Smith of Waka Paddle from whom we have just purchased the 13 adjustable blades mentioned earlier. Rob offered us 2 Kialoa	Rob to send an invoice detailing that offer.

	<p>biscuits (steering paddles) for \$400 to support our rangatahi programme. There is a total of \$345 left in the Rangatahi fund which would leave a shortfall of \$55.</p> <p>Char proposed that we take Rob up on his very kind offer for the 2 Kialoa biscuits for the price of \$400 with \$345 coming out the remaining Rangatahi fund and the other \$55 coming out of club funds. Seconded by Katie. Carried unanimously.</p> <p>Char noted that the rangatahi who are coming on Fridays are getting so much out of the paddling experience. There is a discussion with Boys College coming on board also ? with Maitahi.</p>	
Pub Quiz	<p>Julie to organise the Pub Quiz month with Sprig & Fern. We are flexible about a 4 or a 5 week month. Maybe a 4 week month would be better as its always a mission getting enough crews.</p>	
Cultural Approach	<p>Nothing came forward for this meeting, aside from Mistletoe lodge discussion and a possible winter evening event.</p>	

Meeting finished: 9:20 p.m.
Next committee meeting: 9th April 2018

Signature

Date
