

Maitahi Outrigger Canoe Club Meeting



Date: 9th April 2019
Time: 7:00pm
Present: Charmaine Payn (President), Jess Brown (Treasurer), Kilmeny Stephens (Secretary), Katie Thurston, Jeff Neilson, Robyn Dewson, Paula Robertson (for Strategic Plan)
Apologies: John Young (Vice President), Bex Malthus

Agenda:

- **Apologies**
- **Minutes** from the previous meeting
- **Matters arising**
- **Financial report**
- **Correspondence**
 - Matthew Pottinger – Clubrooms/Warehouse space
 - Caroline Bay Regatta, 4 May 2019
 - Fundraising committee
 - TWOA – Regional Sprints 14 Dec 2019
 - Beach Litter Data Collection – 6 Apr 2019
 - Amanda Kerr – Draft Navigation Safety Bylaw
 - Waka experience with Ngati Apa request for use of waka
 - Sport Tasman
- **General Business**
 - Incident reports
 - Health & Safety
 - Gear & Maintenance
 - Quote for waka covers
 - Review of Club Rules
 - Cultural Approach
 - Insurance
 - Rangatahi
 - Club-wide meeting
 - Activities
 - Membership
 - Events Review
 - Celebrate new Steerers (Fri, 22 Mar)
 - Upcoming Events
 - Strategic Plan – when?
 - Topics and preparation
 - Portage Race (Sat, 8 Jun)
 - Winter Series – when?
- **Any other business**
- **Close** of meeting

Accept Minutes

Minutes from the previous meeting were read.
 Char proposed that this was a true and correct representation of last month's minutes. Robyn seconded.

Matters Arising	Discussion	Action
Finances	Weetbix invoice has been sent, and Marchfest has paid us.	

Financial Report	Discussion	Action
General	Avoca design invoice for website received.	
General	Donation from Penny to be koha.	
Rangatahi Tshirts	After reconciling payments, Jess reported that three T-shirts have been donated.	Char > facebook Kilmeny > newsletter
Payments	Jess proposed payments be approved. Robyn seconded. Passed	Jess make payments
Lakes Race	Funding application was not submitted in time, however event did not run at a loss. Further discussion at debrief next week.	

	Char proposed the Treasurer's report as true and complete record. Robyn 2 nd . Passed.	
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Correspondence	Discussion	Action
Matthew Pottinger – Clubrooms/Warehouse space	John and others followed up on potential offer of warehouse space. Lack of ramp makes it impractical for the time being, and the access is awkward. They also approached Neil Taylor at the kayak club.	Kilmeny to ask Andrew P what's going on with Water Sports Alliance
Caroline Bay Regatta	4 May 2019. Will have singles, doubles and sixes.	Kilmeny > newsletter
Fundraising committee	Is having a meeting on Monday, 29 th April. Kt, John, Jenni, Paula and Jess.	
TWOA – Regional Sprints	14 Dec 2019	Kilmeny > newsletter
Beach Litter Data Collection – 6 Apr 2019	<p>John attended information session. Here is the information he shared with the club via Facebook:</p> <p>“Run via Sustainable Coastlines, in conjunction with Tasman Bay Guardians. Funded by the Ministry for the Environment & help from experts at DOC & Statistics NZ. Beach Litter Data Collection isn't just picking up litter & rubbish like we do on Haulashore Island time to time but is done in conjunction to those events.</p> <p>From BLDC's blurb: " Litter is no good. Marine litter is particularly nasty. So how do we stop it? The good news is we have a solution. It's going to take some effort. We can't fix the problem until we understand it. With the right information we can make the right decisions to stop litter. “</p> <p>Citizen Scientist 'Monitoring Groups' (you & me) are crucial to the success of this project. 108 beach monitoring sites are being set up around Aotearoa. Data from these sites will be submitted directly to our government at their highest standard. The way we collect litter data is simple but scientific and will form part of the national litter education programme. All results will be freely and openly available to everyone.</p> <p>So what do we do? We complete our litter survey and data collection activity in a safe & scientifically rigorous fashion. We measure off a 100m x 20 site. Collect & record litter in that area, once sorted & weighed. There are 102 litter categories, really!! And we are required to do this 4 x times a year, to get the long term data.”</p> <p>Info for committee:</p> <p>“I posted a small report on our FB page, (so check that out & the pics) but will summarize the seminar here for the minutes and when Ben Knight from Sustainable Coastlines sends through the info packs and results of our training audit on Tahunanui beach, I'll forward those to you all.</p> <p>I suggest that if we accept the premises of this idea and take on Haulashore Island (in conjunction with the Sea Scouts, who have also laid claim to the island), then a volunteer</p>	Kilmeny > newsletter

	<p>group inside & out of committee can run this audit while the larger group of the club picks up rubbish as usual.</p> <p>Ben is very keen to join us on a trip to Haulashore and can assist the controller on the day.</p> <p>So, be clear - this is an addition to rubbish collecting and needs to be done every 3 months. We will be part of a national data collection base.</p> <p>Local support is through Jeremy Steady from Tasman Bay Guardians - Te tai o Aorere. Jude Heath from Mountains to Sea is also involved. Litter kits, vouchers for dumps, backpacks for controllers etc are all supplied free.</p> <p>The vision is "beautiful beaches"</p> <p>So far they have done 700 clean ups over 10 years, with 1,44 million litres of rubbish removed from a round NZ. From the data produced the trust looks to government to work up solutions to reduce.</p> <p>Examples are: One use plastic straws removed from shore line cafes in Wellington and the city looking at banning their use.</p> <p>And shotgun wads for a particular gun club in Taranaki being changed to a bio version after plastic ones were found on beaches.</p> <p>I recommend that we join in this scheme along with our usual rubbish collection but up them to every 3 months."</p> <p>Committee has agreed to support initiative Tasman Bay Guardian Trust. Working with them to collect info.</p>	
<p>Amanda Kerr – Draft Navigation Safety Bylaw</p>	<p>The bylaw was sent to us for comment by end of March. We didn't respond. Two aspects seem to be relevant for us – PFDs required if boat < 6m, and that a person has to be designated in charge of the boat – we would designate the steerer.</p>	
<p>Waka experience with Ngati Apa request for use of waka</p>	<p>Ngati Apa kit e Ra To is putting a programme together for iwi for waka training, to greet a replica Endeavour, which is coming as part of Tuia 250. Ngati kuia will have their Huaora. Kylie has asked if they can use one of our waka for 12 person training for four weekends. May 3-5, Jun 14-16, Sep 20-22 and the event on Oct 25-27. Need 4 x 12. Whakatu = 2, Motueka = 1, Maitahi = 1. Up on a Friday afternoon, back Saturday afternoon. Tracey and Dave are on the committee. Char would ask Whakatu if we can use their waka on Sunday's if required.</p>	
<p>Sport Tasman</p>	<p>Brent Maru, general manager facilities.</p> <p>Working with Kaikoura, Marlborough, Tasman, Nelson City Council on a spaces and places strategy for regional sports. As an important stakeholder, they'd like our input into developing this strategy. Questionnaire to be sent. Char to talk to him tomorrow. She'll send it round.</p>	

General Business	Discussion	Action
Incident reports	None reported.	
Health & Safety	No issues noted.	Bex carry on with H&S tasks.
Gear and Maintenance	<p><i>Covers</i></p> <p>Some Covers are ripped and need to be fixed.</p> <ul style="list-style-type: none"> - No response from Peter Bowater - Scott Williams quoted \$1200 for new cover - John still to get quote from Morrisons <p>Suggest getting worst one fixed instead. Ask John to ask Pearl to repair it.</p> <p><i>Trolley</i></p> <p>Short one needs to be repaired. Discussed tall one – easier to use with the Rangatahi.</p> <p><i>Paddles</i></p> <p>Two damaged, now being fixed.</p>	<p>John ask Pearl to fix worst cover</p> <p>Jeff see what needs to be done</p>
Review of Club Rules	Work in progress to future proof it.	Robyn to continue.
Cultural Approach	Lines of communication are open with Ngati Apa ki te Ra To On Sunday morning Rongomai talked about manaakitanga and the vision and mission of Waka Ama NZ, repeated in the newsletter.	n/a
Insurance	Not discussed	n/a
Rangatahi	<p>Going well. 22 Rangatahi. Each week there are new ones, 2 new ones on Friday. 3 waka out on Friday. Kereama, Char, Bex & Greg. If it gets choppy, then good to have another adult in seat one. Maybe do some on land stuff if weather is questionable. Games & drills etcetera.</p> <p>Newsletter – contact Bex if you want to help out in seat 1.</p> <p>Keen for the singles & doubles. Next races would be Winter Series. Portage too far. Looking at running a Waka Ama camp at Cable Bay over the school holidays. Talking about that this Friday.</p> <p>Motueka did really well, they're teenagers. We've got ~7 college students, and majority are intermediate. Also interest from Sea Scouts, they absolutely loved it.</p> <p>Interest from NCA, 53 7/8 year olds.</p>	Kilmeny > newsletter
Club-wide meeting overview	<p><i>Activities</i></p> <p>Consider Rabbit Island again. Jeff and Kt have been discussing this.</p>	
Membership	88 not including Rangatahi. Paula Robertson & ? Stallard.	Kilmeny > Welcome in newsletter

Events Review	Celebrate the new Steerers This went well with a good turnout at The Boathouse, thanks to Kt for organising.	
Upcoming Events	<p>Strategic Plan (23 Mar, 11-1pm) This meeting didn't happen at least in part due to not enough advertising ahead and lack of numbers.</p> <p>Paula Robertson is new to the club and has been a CEO and worked on various Strategic Plans. She suggested that the goal should be to produce a document that is easy to read and less than four pages, which says</p> <ul style="list-style-type: none"> - who you are, - what you do and - what you are doing in the next few years. <p>We should email club members ahead with up to five bullet point goals for the meeting, keeping it simple. We want to engage our club members, offer more than one opportunity to have their say, encourage them to tell stories. Also can be helpful to send out a survey ahead, and have copies available on the day. If people aren't as comfortable speaking in a large group, they can fill them out then as another way for us to capture their thoughts.</p> <p>Paula has agreed to help us coordinate and organise this. Have agreed to a subcommittee meeting on 7th May, 7:30pm at Waimea College.</p> <p>Two dates for people to attend: Saturday afternoon 4:30pm 15th June & Friday 21st June at 6pm. Would like a venue that can be for the meeting, then socialising afterwards. Char said the same venue can be used, in central Nelson. She will look into what food might be available.</p> <p>Kilmeny to send Waka Ama NZ & Te Waka o Aoraki documents to Paula (include committee so she can reply to all of us).</p>	<p>Kilmeny > newsletter</p> <p>Char confirm venue and food</p> <p>Kilmeny send docs to Paula & Committee</p>
Upcoming Events	<p>Portage, 8 June. This will be used as the first of the Winter Series. It is run by Marlborough Multisport and Triathlon Club. Entries should be paid to them directly. When they send a receipt, that needs to be sent to Char, then she'll reserve the waka.</p> <p>There will likely be a fun event on the Sunday, probably paddling to Lochmara and back.</p>	Kilmeny > newsletter
Upcoming Events	<p>Winter Series Callum asked about this, Char to contact the other clubs. Often Onetahua has done something during Matariki.</p>	Char contact other clubs
Any other business		
No		

Actions List from Previous Meetings

Date	Topic	Previous Meetings	Actions
Aug 17	Major Incident Info	Updates proposed and agreed on	Kilmeny to update and put in shed
	Update SOP	Tony's sent suggestions for Safe Operating Plan to remove "steering areas" from map as no longer relevant	Kilmeny to update and put on website

Meeting finished: 9:17 p.m.
Next committee meeting: 14th May 2019

Signature

Date
