

# Maitahi Outrigger Canoe Club Meeting



**Date:** 10<sup>th</sup> September 2019  
**Time:** 7:00pm  
**Present:** Charmaine Payn (President), John Young (Vice President), Kilmeny Stephens (Secretary), Katie Thurston, Jeff Neilson, Dean Young, Robyn Dewson (interim treasurer) (late), Linda Heath, Jacinda Beyer-Riggs  
**Apologies:** Jess Brown (ex-Treasurer)

## Agenda:

- **Apologies**
- **Minutes** from the previous meeting
- **Matters arising**
- **Financial report**
- **Correspondence**
  - NKOA/Waka Ama NZ
    - Insurance Survey
  - TWOA
    - Administrator for LDNs 2020
  - Amanda Kerr
    - Paddlefest Planning Meetings
  - Liz van Beek, Pōwaiwai crew
    - Club singlets for Sprint crews
- **General Business**
  - Incident reports
  - Health & Safety
  - Gear & Maintenance
    - Skirt for Mangopare
  - Club Rules
  - Strategic Plan
  - Cultural Approach
  - Fundraising Team
  - Insurance
  - Rangatahi
- Membership
- Sea Sports Alliance
- Events Review
  - Winter Series - Onetahua @Pohara – Sat 17 August
- Upcoming Events
  - Winter Series - Maitahi – Sat 28 September
  - Paddlefest – Labour Weekend - can they use our inflatable buoys?
  - Tuna A Hoe Ana/Lakes Race
  - Long Distance Nationals
- **Any other business**
  - Corrina Gauge
    - coming back to Nelson to coach Thursday 28 Nov - Monday 2 December.
  - Endeavour in Picton 22 November
    - are any w6 available to take to Picton as a club activity
  - Ngāti Apa final course dates for the Waka tangata wananga
- **Close of meeting**

### Accept Minutes

Minutes from the previous meeting were read.  
 Char proposed that this was a true and correct representation of last month's minutes. John seconded.

Matters Arising	Discussion	Action
n/a		

Financial Report	Discussion	Action
Account at SBS	Jess received information about a change to the way accounts are done at SBS, recommending that we change the type of account the club has.	Add to Oct agenda
	John proposed the Treasurer's report be accepted, Dean 2 <sup>nd</sup> .	n/a

<b>Correspondence</b>	<b>Discussion</b>	<b>Action</b>
NKOA/Waka Ama NZ	Insurance Survey – complete by 20 September.	Treasurer complete
TWOA	Administrator for LDNs 2020 has been confirmed Suz Tawaka.	n/a
Amanda Kerr	Paddlefest Planning Meetings Approved use of yellow buoys for event. Char to ask Kereama for update on what's going on. First in first served for OC2s.	Add to newsletter.
Liz van Beek, Pōwaiwai crew	Club singlets for Sprint crews. At the team funding meeting – suggest that club provide racing singlets as recognition of paddlers in the club. Paula noted that in a club she was in, they awarded paddlers with a singlet on reaching a certain stage, based on funding/reserves from club. Further thoughts – 3 sprint crews, 2 long distance. Could go for almost 100% funding as it supports the whole club, whether they're in a novice race or whatever. Probands just sponsored kids football. At the moment, as it's quite pressing and need to order soon, agreed that the members foot the bill themselves. What about Waka te Tasman? We have until 10 <sup>th</sup> October to put in order. Cost? Bulk order – cheaper if all together. Pay pal still ok. John propose sourcing a racing singlet in latest design for members to buy, Jeff 2 <sup>nd</sup> . Passed	Kt pursue.

<b>General Business</b>	<b>Discussion</b>	<b>Action</b>
<b>Incident reports</b>	Nothing noted.	
<b>Health &amp; Safety</b>	Add to newsletter that Dean is H&S Officer. Char get info form Bex & send to Dean.	Kilmeny > Newsletter
<b>Gear and Maintenance</b>	Trailer due for WOF (March 2018) – John & Jeff will sort this. Toggles on skirts – John will look into this. Smoke flares – 12 expired ones. John talked to Amanda, who is trying to link us up with an NMIT class. John talk to fisheries school tomorrow, Alec Woods. Amanda not keen on the LED flares, prefers that we have actual flares. Replaced 2 smoke flares in our stock (designed for day time). Safety bags – one drowned red OC2 bag – drying now. Quote for new skirt. Also contacted Picton club. Approved \$1401.72. Also ask about toggles. Proposed by John. 2 <sup>nd</sup> Kt. Red is preferred colour. John check that skirt fits Mangopare before ordering. PFDs – need testing sometime between now & early summer, to see what needs to be replaced. Dean to look into this.	As noted.
<b>Review of Club Rules</b>	Robyn. Passed at the AGM, with amendments. Amendments in progress.	Robyn make amendments for next committee meeting
<b>Strategic Plan</b>	Done skirts & trolley, seat in toilets. Apparel, Kt work with Mars.	Kilmeny > newsletter

	<p>Newsletter – request for people to work on specific topics. Agenda for October – KT send wishlist to Kilmeny</p>	
<b>Cultural Approach</b>	<p>Karakia – have been replaced after fix of grammatical error. Group has not met yet – John to follow up.</p>	
<b>Fundraising Team</b>	<p>John, Jenni, Paula, Kt.</p> <p>All fundraising applications to sec. then send to committee. Email becomes a record of the request. Then fundraising team manage and monitor funding application requests. Individual teams do their own actual applications. Maitahi club has first preference, then teams second.</p> <p>Funding types</p> <ol style="list-style-type: none"> <li>1. Funding application – greater good for whole club</li> <li>2. Sponsorship – smaller groups</li> <li>3. Fundraising – club is not accountable – let committee know. Can use the Maitahi flag. Email to committee listing the activities that a crew is doing</li> </ol> <p>Great that five crews are keen to compete and raise money.</p> <p>Anything that is raised from other organisations goes into club account.</p> <p>Pub Charity – it’s all online, so no application that can be printed.</p> <p>Budget, quotes etc for e.g. coaching, transport to be provided as part of funding application.</p> <p>Funding Team – can they provide info about what funding streams there are? Criteria/timeframes etc. Database of providers and dates. Lots of charitable trusts available.</p> <p>Funding team monitor funding application requests. Funding applications are to be presented to the committee. Record the request. Funding team will keep a list of applications. Correspondence accompanied by budget &amp; quote.</p> <p>Add statement from fundraising team to newsletter.</p> <p>Maitahi Outrigger Canoe Club committee has approved and is applying to The Trillian Trust for funding of \$20,000 for the purchase of one or more single person outrigger canoes for club use.</p>	
<b>Insurance</b>	<p>Due in November.</p>	
<b>Rangatahi</b>	<p>Huge influx with Rangatahi, after putting note on Te Wiki o Te Reo Maori. NCC willing to help with funding for Rangatahi. Has been included on Poster. Friday evenings are going really well. Have asked for more steerers. Working towards Spring Challenge sprints for inter schools, 18<sup>th</sup> October, 3 crews entered from Maitahi. Bex is back this Friday, with Char &amp; Kereama and Greg.</p>	
<b>Membership</b>	<p>90 current members, 17 new since the AGM. Add new ones to newsletter.</p>	<p>Newsletter.</p>

<b>Sea Sports Alliance</b>	No update.	
<b>Events Review</b>	<b>Winter Series</b> Onetahua host – Sat, 17 <sup>th</sup> August in Pohara. Awesome event.	
<b>Upcoming Events</b>	<b>Winter Series</b> Maitahi host – Sat, 28 <sup>th</sup> September Need lots of help. Have sent email to presidents saying random crews. Will use the waiver to decide who's in which waka. Char ask Huri if we can borrow one of their waka. Bbq, admin, points, timing.	Kilmeny > Newsletter  Char send teamer etc.
<b>Upcoming Events</b>	<b>Paddlefest</b> Being organised by SUP Club at Labour Weekend. Char will ask Kereama to update the committee.	
<b>Upcoming Events</b>	<b>Waka Te Tasman</b> Enter through club rep \$45/person. Email Char & put \$ in bank account.	
<b>Upcoming Events</b>	<b>Tuna A Hoe Ana/Lakes Race</b> Subcommittee meeting. Tuesday - 1 <sup>st</sup> October. 7pm at Waimea College.	Kilmeny > Newsletter
<b>Upcoming Events</b>	<b>Long Distance Nationals</b> Nothing further at this point.	
<b>Any other business</b>		
Corrina Gage	Coming back to Nelson to coach Thursday 28 Nov - Monday 2 December. Flyer with sessions. On Saturday, sprints training up at the lakes. Kt send details to Kilmeny. Sprint workshop, \$20/person. Seats in waka, how to turn etc. half day. Minimum of 20 people to run it.	Kt send details to Kilmeny for newsletter
Endeavour in Picton 22 November	Are any w6 available to take to Picton as a club activity? Kt has been talking to Anisha about this. Char to check with iwi if ok, make sure not stepping on any toes. If they say yes, then absolutely.	
Waka tangata wananga	Ngāti Apa final course dates. Two waka on 20 <sup>th</sup> & 22 <sup>th</sup> September. May be able to get them back for Sunday, Char to check with Huri in case not, for social paddle. Launch for their waka tangata 1-3 <sup>rd</sup> November. Would our club like to support this with our waka? Waka being launched on the 3 <sup>rd</sup> . Yes, committee supports this.	
Buoys for training	Buoys can be used in Maitai River, John has some that could be used, so he'll prepare them.	

Meeting finished:

9:04 p.m.

Next committee meeting:

8<sup>th</sup> October 2019

Signature

Date