

# Maitahi Outrigger Canoe Club Meeting



**Date:** 11<sup>th</sup> June 2019  
**Time:** 7:00pm  
**Present:** Charmaine Payn (President), John Young (Vice President), Kilmeny Stephens (Secretary), Katie Thurston, Jeff Neilson, Bex Malthus, Robyn Dewson (late)  
**Apologies:** Jess Brown (Treasurer)

## Agenda:

- **Apologies**
- **Minutes** from the previous meeting
- **Matters arising**
- **Financial report**
- **Correspondence**
  - NKOA Waka Kōrero/Newsletter
  - 2019/20 Community Investment Fund Grants
  - Application letter for Greg Buck
  - Nelson Weekly – invitation to add to club page, for a fee.
  - Coastguard Boating Education course
  - Tasman Bay Cruising Club
- **General Business**
  - Incident reports
    - Rowers
  - Health & Safety
  - Gear & Maintenance
- Ani hau
- Quote for waka covers
- Waka lights/flares
- Review of Club Rules
- Cultural Approach
- Fundraising Sub Committee
- Insurance
- Rangatahi
- Membership
- Watersports' Alliance
- Events Review
  - Portage Race (Sat, 8 Jun)
- Upcoming Events
  - Strategic Plan – 29 Jun/2 Jul
  - Beach Clean Up
  - Winter Series – when?
  - Long Distance Nationals
- **Any other business**
- **Close of meeting**

## Accept Minutes

Minutes from the previous meeting were read.  
 ?? proposed that this was a true and correct representation of last month's minutes. ?? seconded.

Matters Arising	Discussion	Action
Cultural Approach	Visit on hold until after Strategic Plan meetings, nothing specific planned at this point	n/a
Membership	Jess checks payments, however may not have been sending acknowledgements to new members. New members need to look up facebook and ask to join the group. Steerers need to ask their crews to ask to join the group if they are new members.	For Steerers
Wishlist	Wanted by finance subcommittee - will come from the floor, and not needed ahead of time.	n/a
Policies and Procedures	Recognised that some are needed, but prefer not to be bogged down by too much paperwork.	n/a

Financial Report	Discussion	Action
Payments	All payments already approved by email, including for flag bag.	n/a

Tuna e Hoe Ana	Community Hall payment mistakenly sent to Waka Ama NZ, and now to us.	n/a
Cash Summary	Not available yet as Jess is away.	Jess to provide
	John proposed the Treasurer's report be accepted, on proviso that Cash Summary be provided.	n/a

Correspondence	Discussion	Action
NKOA Waka Kōrero/Newsletter	Link included in May newsletter	Complete
2019/20 Community Investment Fund Grants	We didn't qualify for the funding criteria	n/a
Application letter for Greg Buck	Prepared and sent so that Greg can apply for funding for Long Distance Worlds.	Complete
Nelson Weekly	Invitation to add to club page, for a fee. Not necessary at the moment.	n/a
Coastguard Boating Education course	John asked Debbie at Waka Ama NZ about safety course. Advised that clubs should communicate amongst themselves and request a course, however last time only one person signed up and it was cancelled. John to write back and ask what the content is, and then we will discuss at a later date.	John find out content of course.
Tasman Bay Cruising Club	John asked Deb at TBCC about membership. She said we'd need to be associate members, not full members. Their Committee will meet next week, and discuss.	John follow up if required.

General Business	Discussion	Action
<b>Incident reports</b>	<p>One boat hit the bottom near the shag tree in the dark. No damage. A bit of a rough night. Maybe were a bit too close to the shore at low tide.</p> <p>Rowers are not visible, has been reported to Bex by a few people. Bex went and spoke to Rowing Club committee member about it. They are all told they should have lights on and be following marine rules. They had a meeting coming up that week. To be discussed at Steerers meeting tomorrow.</p> <p>Single dingy often goes across without a light.</p> <p>Ask Amanda about adding fluoro to bouys.</p>	<p>Discuss at Steerer Meeting</p> <p>Discuss with Amanda at Steerer Meeting</p>
<b>Health &amp; Safety</b>	<p>Bex to make sign to use if boat is out of order, so not used.</p> <p>Reminder about hypothermia.</p>	<p>Bex make sign</p> <p>Kilmeny - Newsletter</p>
<b>Gear and Maintenance</b>	<p><i>Anihau</i></p> <p>Plate taken off because it wouldn't stay, screws have no thread, need to fix and redo. Cable to rudder where it goes through fibreglass, there's a missing guide, needs to be restrung and new tube. John to fix this when he is available.</p> <p><i>Covers</i></p>	<p>John fix Anihau.</p>

	<p>Discussed use of covers and whether they were really needed, given comparatively high price. They protect from fading, however lots of fibreglass boats don't have covers. They also protect kiato from having to be refinished too often.</p> <p>Robyn moved that "We don't replace covers, and trial for a year just having kiato covers." John seconded motion.</p> <p>Agreed to keep larger covers in old shed for use when traveling.</p> <p>Kilmeny thanked John and Jeff for their work in procuring quotes.</p> <p><i>Waka flares</i></p> <p>Three smoke flares are out of date. Bex proposed buy three new ones. Kt 2<sup>nd</sup>. New flare day being organised by Amanda.</p> <p>Reminder – electronic flares, LEDs, are available. Show at Steerer meeting tomorrow.</p> <p><i>Lights</i></p> <p>Magnetic lights are not available to buy anymore. Railblaza (click in) lights are now available. Wait to see what navisafe have available. If not possible, then use the magnetic ones until they stop working, and then switch all to Railblaza.</p>	<p>John buy new flares</p> <p>Bex bring LED lights to steerer meeting</p>
<b>Review of Club Rules</b>	Proposed rules need to be sent out with AGM Materials, so need to complete next meeting. Robyn answered a few questions.	Robyn send another version to committee for review.
<b>Cultural Approach</b>	Group meeting again soon, and may make a representation at the Strategic Meetings.	n/a
<b>Insurance</b>	Not discussed.	n/a
<b>Rangatahi</b>	Small group chugging along, 12 of them will get booties & polypropylene top for winter, as result of funding sought by Marae. Rangatahi are "Under 18."	n/a
<b>Membership</b>	<p>One new member, now about 90.</p> <p>Send a mail chimp with only "Membership is due."</p> <p>Follow up with "Thanks to everyone who has paid theirs, please don't make it that we have to chase you."</p> <p>We don't have an up to date list of members, Char to send list to Robyn who has offered to update it, and then we will add to shared Google Drive for reference by committee.</p>	Kilmeny – newsletter & separate email
<b>Water Sports Alliance</b>	Jane Loughnan will run next meeting. Wed 19 <sup>th</sup> June, 5pm at NCC. Numbers may come down to room available. John will check numbers. Otherwise only hearsay - \$4mil is current cost. Half would need to come from user groups. Problems with the land and the building.	Those interested to attend the meeting on 19 <sup>th</sup> June.
<b>Events Review</b>	<b>Portage</b>	

	<p>Last few km were into very strong wind... Numbers of kayakers have seriously dropped.</p> <p>Waikawa are looking at having it as a fundraiser instead, if Marlborough Multisport club doesn't carry on doing it. Lead organiser Andrea has indicated it might be her last year.</p>	
<b>Upcoming Events</b>	<p><b>Steerer's Meeting</b></p> <p>Next time do a radio refresher</p>	
<b>Upcoming Events</b>	<p><b>Strategic Plan (29<sup>th</sup> June &amp; 2<sup>nd</sup> July)</b></p> <p>Char send out Teamer invitations and put notice on Facebook.</p> <ul style="list-style-type: none"> <li>• Sat, 4:30pm-6:30pm, 29<sup>th</sup> June</li> <li>• Tue, 6-8pm, 2<sup>nd</sup> July.</li> </ul>	<p>Kilmeny - newsletter</p> <p>Char - invitations</p>
<b>Upcoming Events</b>	<p><b>Beach clean up</b></p> <p>Was going to happen this Sunday with Sustainable Coastlines. Ben has had to cancel it, due to family emergency.</p> <p>Kt asked if Sea Scouts want to be involved. Pit Stop on vanguard st also support Sustainable Coastlines.</p>	
<b>Upcoming Events</b>	<p><b>Winter Series</b></p> <p>Waikawa – ran this one over the weekend.</p> <p>Next one in Motueka. Data to be confirmed, in July sometime.</p> <p>Onetahua in August</p> <p>Maitahi September.</p> <p>Fundraiser.</p>	<p>Newsletter &gt; add.</p>
<b>Upcoming Events</b>	<p><b>Long Distance Nationals</b></p> <p>Met on Sunday and talked about how they're going to run the Powhiri, at Waikawa. Next meeting hasn't happened yet. Char to contact Tracy.</p>	<p>Char contact Tracy</p>
<b>Any other business</b>		
<b>AGM</b>	<p>20<sup>th</sup> August Tuesday. Music building ok. Location to be advised.</p> <p>Rules available &amp; last year's minutes. To be sent out by 20<sup>th</sup> July.</p>	<p>Char confirm location</p>
<b>Waka Tangata/ Wananga</b>	<p>This is for iwi only. Waka not needed for next event.</p>	<p>n/a</p>
<b>Tuia250</b>	<p>This event is not about celebrating the Endeavour, more focused on moving forward together. Anyone can apply to go on a support vessel, 400 places. Waka ama clubs might get an invite to go and support wider event</p>	<p>Kilmeny – Newsletter</p>
<b>Facebook Page</b>	<p>Club discussion page- 58 members. We should make an effort to invite everyone.</p>	

Actions List from Previous Meetings

Date	Topic	Previous Meetings	Actions
	Update SOP	Tony's sent suggestions for Safe Operating Plan to remove "steering areas" from map as no longer relevant	Kilmeny to update and put on website

Meeting finished: 9:15 p.m.  
Next committee meeting: 9<sup>th</sup> July 2019

Signature

Date

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