

Maitahi Outrigger Canoe Club Meeting



Date: 8th October 2019

Time: 7:00pm

Present: Charmaine Payn (President), John Young (Vice President), Kilmeny Stephens (Secretary), Raewynn Jenkins (Treasurer), Katie Thurston, Jeff Neilson, Dean Young, Robyn Dewson, Jenni Bancroft, Jan Blythe

Apologies: Jess Brown (ex-Treasurer)

Agenda:

- **Apologies**
- **Minutes** from the previous meeting
- **Matters arising**
- **Financial report**
- **Correspondence**
 - NKOA/Waka Ama NZ
 - NZ Amateur Sport Association Survey
 - Strategic Plan Survey
 - TWOA
 - Te Waka O Aoraki AGM – Fri 15 Nov
- **General Business**
 - Incident reports
 - Health & Safety
 - Gear & Maintenance
 - Skirt for Mangopare
 - Club Rules
 - Strategic Plan -Short term to July 2020
 - replace Mangopare skirts
 - test life jackets and replace if necessary
 - purchase more adjustable adults paddles
 - purchase oc1
 - purchase or arrange rental of additional oc6, to allow 5 x oc6 to go out if needed
 - apparel- add hoodie or soft shell to our merchandise
 - coaching pathways
 - Cultural Approach
 - Fundraising Team
 - Ngā Manu Whaitiri funding
 - Insurance
 - Rangatahi
 - Membership
 - Sea Sports Alliance – carpark work
 - Events Review
 - Winter Series - Maitahi – Sat 28 September
 - Upcoming Events
 - Paddlefest – Sat/Sun 26/27 Oct (Labour Weekend)
 - Sustainable Coastlines beach clean up dates 27 Oct, 26 Jan, 3 May
 - Ngāti Apa Waka tangata – 1-3 Nov
 - Waka Te Tasman – Fri/Sat 15/16 Nov (organised huli practice beforehand)
 - Tuia250 - Picton 22 -24 November
 - Tuna A Hoe Ana/Lakes Race – Fri/Sat 7/8 Feb – resolution required
 - Long Distance Nationals – 24-26 Apr
- **Any other business**
 - Stickers
 - Nelson Tasman Sports Awards
- **Close of meeting**

Accept Minutes

Minutes from the previous meeting were read.

Char proposed that this was a true and correct representation of last month’s minutes. Kt seconded.

Matters Arising	Discussion	Action
John’s comments	No funding team meeting yet, will be tomorrow. Smoke flares day is this Thursday, Linda, Bex, Kereama, Greg. Fundraising – nothing except what’s on the agenda tonight.	

Financial Report	Discussion	Action
Account at SBS	<p>Bank balance ~9k, see treasurer's report. John nominated Raewynn to be Treasurer, Char 2nd. All passed. Char, Raewynn and Kilmeny to update signatory info.</p> <p>Discount domains – Jess suggested we pay for multiple years at once. Committee agreed to pay five years.</p> <p>Jeff has organised and paid for the trailer Warrant of Fitness. More details on this under Gear and Maintenance.</p> <p>Jess received information about a change to the way accounts are done at SBS, recommending that we change the type of account the club has. Raewynn will see what's required once she's a signatory.</p> <p>Char welcomed Raewynn on to the committee.</p>	<p>Update account signatories.</p> <p>Raewynn to follow up.</p> <p>Jeff and Char will follow up</p> <p>Raewynn follow up.</p>
	Char proposed the Treasurer's report be accepted, Dean 2 nd .	n/a

Correspondence	Discussion	Action
NKOA/Waka Ama NZ	<p>NZ Amateur Sport Association Survey</p> <p>Strategic Plan Survey</p>	<p>Char complete</p> <p>Kilmeny > newsletter</p>
TWOA	Te Waka O Aoraki AGM – Fri 15 Nov at Kaitereterere. Nominations invited for committee positions. Open to all to attend. Be good to go if you want to hear what's going on for Long Distance Nationals in April next year.	n/a

General Business	Discussion	Action
Incident reports	<p>29/08/19 Touched 5knot buoy by Haulashore, Small chip at front of Tahurangi but was on other side. So likely chip was there before hand.</p> <p>21/09/19 Te Wairua o Te Kawau steering. Fixed on the 23/09/19 Need reminder in newsletter to let us know if it's not working, so we can fix it.</p>	<p>Kilmeny > Newsletter</p>
Health & Safety	<p>Char follow up with Bex for handover to Dean.</p> <p>Dean review h&S page on website.</p> <p>Kilmeny send H&S info to Dean.</p> <p>Lifejackets – 13 with rips, 3 of them quite bad. Don't need to dunk them, review visually. Rangatahi ones are fine. If we replace them, should we look at a different design? John has a good contact at Marine Safety. Propose 20 new ones for next year, look at styles. Maybe contact Sealords for sponsorship.</p>	<p>Fundraising team to follow up.</p>

<p>Gear and Maintenance</p>	<p>Toggles on skirts – John has been working on this.</p> <p>Trailer WOF person was concerned that it was too long. We’ve had it since 2006. Where the dual axle is, it should be less than 4m. Went to VINZ to ask about it. Pete got fined one year. Had the extension made for that reason. John spoke to Kereama about this. Main thing is to make sure we’ve got flags on the back. Jeff spoke to Motueka., maybe a permit could be obtained.</p> <p>Buoys’ ropes etcetera need to be replaced. Amanda may be able to recover them, however in the meantime Char proposes we replace them. All agreed.</p> <p>Mangopare skirt. Canvas and Covers can’t get pattern from Moananui, as they don’t want to provide it, and they don’t have one anyway. John to follow up with Mortimers, to measure up a pattern for the 1990.</p>	<p>John continue.</p> <p>Jeff follow up.</p> <p>John follow up.</p> <p>John follow up.</p>
<p>Review of Club Rules</p>	<p>Robyn. Passed at the AGM, with amendments. Robyn has lodged this on the Incorporated Societies page. Also needs to be added to the website.</p> <p>Those interested/available need to meet to discuss the amendments. Will be 22nd or 29th Oct, date and location to be confirmed by email.</p>	<p>Robyn send copy to Jan or Kilmeny to put on website.</p> <p>Robyn to confirm date/time/location.</p>
<p>Strategic Plan</p>	<p>Short term goals to July 2020</p> <ul style="list-style-type: none"> - Replace Mangopare skirts <ul style="list-style-type: none"> o In progress, see above - Test life jackets and replace if necessary <ul style="list-style-type: none"> o In progress, see above - Purchase more adjustable adult’s paddles <ul style="list-style-type: none"> o Wooden, plastic or adjustable? Make a tool for the adjustable ones as they can be hard to manipulate. John investigate other styles of adjustable paddles, will contact Rob Smith at Kialoa. Confirm current inventory and requirements. o Ensure event checklist for paddles and pdfs. - Purchase oc1 <ul style="list-style-type: none"> o Received quotes from Tai Tahī, Sonic and Moananui. Need a sturdy OC1. Vacuum Glass = fibreglass. Vacuum Carbon lighter and more expensive. Funding criteria needs to include the storage. Because it is a training tool, before someone buys their own, should we look at a 2nd hand one first? For funding app, need to purchase new. Motueka got funding for Rangatahi for their new 3 waka. - Purchase or arrange rental of additional oc6, to allow 5 x oc6 to go out if needed <ul style="list-style-type: none"> o Carmel has one we could maybe borrow. Jeff to follow up. - Apparel- add hoodie or soft shell to our merchandise <ul style="list-style-type: none"> o Kt talking to Mars, to help with hoodies, and Char to show her hoodie to Kt as an example. Mars interested in a cheaper option, she will investigate. 	<p>As noted</p> <p>Kilmeny add summary to newsletter</p>

	<ul style="list-style-type: none"> - Coaching pathways <ul style="list-style-type: none"> o Vesna has workshop coming up – wakafit & Corrina in newsletter. Adding OC1 videos on Fb. At next steerers meeting discuss this. 	
Cultural Approach	Dave trying to get a bbq/lunch meeting with Rongomai, Damian, Linda, Kiri, John. A new link has been added to our website for Cultural Resources as provide by Waka Ama NZ.	Kilmeny > newsletter
Fundraising Team	<p>John, Jenni, Paula, Kt.</p> <p>Ngā Manu Whaitiri sent documents regarding funding and approach which were forwarded to the committee. Three different crews have interpreted guidelines in different ways, so suggestion that protocol is not clear. There is also a difference of opinion between some members of the committee and some club members as to the requirement for fundraising money to be added to the club account, given that other sports clubs do not do this. To clarify this, Robyn to ask Waka Ama NZ what their approach is and Jenni/fundraising team to prepare a flow chart. Powaiwai has been invited to apply for funding from Port Nelson. Funding team will consider list of opportunities at their meeting tomorrow morning.</p> <p>Kt suggested committee reply to Ngā Manu Whaitiri, Char will do this.</p>	As noted.
Insurance	Due in November.	
Rangatahi	Ticking along. Races held at Tahunanui race by Whakatu will be 18 th October.	
Membership	95 current members. Add new ones to newsletter. Charlie Kawana, Mirka Langford, Jill Waharoa, Moira Pryde, Mark Stone and Gilly to be confirmed.	Newsletter.
Sea Sports Alliance	<p>Jane Loughnan from Nelson City Council spoke to John, and Zoe forwarded this info:</p> <p>The empty lot that we have all been using as an overflow parking option is to be fenced off or is in the process of being fenced to be made into trailer boat parking. I have not had confirmation from NCC as to how this will change traffic flow. They will be taking out kerbs, sealing and painting lines. This should be taking a couple of weeks so will impact parking availability when work starts. The fences are temporary while work is being completed.</p> <p>Sea Sports Alliance meeting next Tuesday.</p>	Newsletter.
Events Review	<p>Winter Series</p> <p>Maitahi host – Sat, 28th September.</p> <p>Wind was not overly strong, however there was a turning high tide, which made the water rough. Specific issues:</p> <ul style="list-style-type: none"> - Unclear message about when and where Maitahi paddlers needed to meet. Some went to beach, when should have gone to Marina. <p>Learning: Be clearer about time and location required.</p>	

	<ul style="list-style-type: none"> - In the Oc1/Oc2 race, Golden Bay's OC2 was swamped. Paddle up in the air for assistance, but they were too close to Haulashore for Harbourmaster to come in. Beach then tried to contact John for assistance via the Radio with no success (when John was near Amanda, the Harbour Master Radio overpowered John's, so it didn't work). Amanda radioed John, who was by yacht club then, and by the time he got to the island they had self-rescued. Char talked to Rory and Selwyn afterwards. <p>Learnings: Consider a different course depending on the conditions. Next time in same conditions have another bigger support boat available. Suggest OC2s have skirts on depending on conditions.</p> <ul style="list-style-type: none"> - Rangatahi race: Question was asked if the conditions were suitable for Rangatahi to go out in? <p>Learning: Consider a different course depending on the conditions.</p> <ul style="list-style-type: none"> - Didn't hang around and help other crews load their waka. <p>Learning: do this next time.</p> <ul style="list-style-type: none"> - Was very helpful to have Amanda there. Said we'd send her a thank you. - Paddlers got cold and wet and paddled Maitahi waka back <p>Learning: Consider transporting waka night before and/or returning them next day.</p> <ul style="list-style-type: none"> - Some waka hit each other at start and at turns, possibly due to lack of experience in the conditions <p>Learning: Clarify race rules for turns to avoid collisions.</p> <p>Thanks to Nga Manu Whaitiri for donating sausages & bread.</p>	<p>John arrange thank you for Amanda</p> <p>Kilmeny > Newsletter</p>
Upcoming Events	<p>Sustainable Coastlines.</p> <p>Will look at changing it to the 28th Monday 9-1pm as Paddlefest on the 27th. Amanda not working that day. Will still need help from HM.</p>	<p>Kilmeny > Newsletter</p>
Upcoming Events	<p>Ngati Apa Waka Tangata. Inviting the club to attend the dawn blessing for the launch of the Waka Tangata at Nelson Lakes November 3rd. Booked 2 waka for that, maybe more. Likely cancel the Sunday paddle. Very proud of our contribution to this.</p>	<p>Kilmeny > Newsletter</p> <p>Char > Teamer</p>
Upcoming Events	<p>Paddlefest</p> <p>Being organised by SUP Club at Labour Weekend. Lots of spot prizes. We have agreed to lend them two Buoys.</p>	<p>Kilmeny > Newsletter</p>
Upcoming Events	<p>Waka Te Tasman</p> <p>Enter through club rep \$45/person. Email Char & put \$ in bank account.</p> <p>Huli practice ahead of time. Have to do a compulsory practice. 1 men's crew, 1 mixed, 3 women's, 2 x OC2s, rangatahi x 2 or 3. Maybe 2 x novices. Send an email to Char when complete.</p>	<p>Kilmeny > Newsletter</p>
Upcoming Events	<p>Tuia250</p>	

	On the 21 st , the waka and Endeavour replica will be met out in the sound. It is ok for us to go over there on the Friday 22 nd November. Jeff volunteered to organise this. There is also an invitation to the public to visit the boats on the 24 th Nov.	Kilmeny > Newsletter Jeff organise
Upcoming Events	Tuna A Hoe Ana/Lakes Race Subcommittee meeting was Tuesday - 1 st October. Char proposed that we apply to Pub Charity Limited for funding for the Safety boats and First Aid for the event. Robyn first, Kt second. Agreed unanimously.	Kilmeny > Newsletter Char > funding app.
Upcoming Events	Long Distance Nationals Char will go to AGM. First aid is in hand. The new building in Picton is coming along really nicely. Three courses to avoid the ferries. Mike Beech is doing the course, Char paddled around today.	Kilmeny > Newsletter
Any other business		
Stickers	Six in hand.	Kt send details to Kilmeny for newsletter

Meeting finished: 9:22 p.m.
Next committee meeting: 12th November 2019

Signature

Date
