

# Maitahi Outrigger Canoe Club Meeting



**Date:** 10<sup>th</sup> December 2019

**Time:** 7:00pm

**Present:** Charmaine Payn (President), John Young (Vice President), (Secretary), Katie Thurston, Dean Young, and Robyn Dewson (late)

**Apologies:** Kilmeny Stephens, Raewynn Jenkins (Treasurer) and Jeff Neilson

## Agenda:

- **Apologies**
- **Minutes** from the previous meeting
- **Matters arising**
- **Financial report**
- **Correspondence**
- **General Business**
  - Incident reports
  - Health & Safety
    - Date for Steerer's meeting?
    - Revision of Safe Operating Plan
    - Waka towing exercise – John/Rosie @ Coastguard
  - Gear & Maintenance
    - Skirt for Mangopare
  - Club Rules
  - Strategic Plan
  - Cultural Approach
  - Fundraising Team
  - Insurance
  - Rangatahi
  - Membership
  - Sea Sports Alliance
    - Ramp fees & stickers
  - Events Review
    - Paddlefest – Sat/Sun 26/27 Oct (Labour Weekend)
    - Sustainable Coastlines beach clean-up 27 Oct
- Ngāti Apa kit e Rā Tō Waka Tangata – 1-3 Nov
- Upcoming Events
  - Waka Te Tasman – Fri/Sat 15/16 Nov
  - Cider Fest – Sat 16 Nov
  - Tuia250 - Picton 22 -24 Nov
  - Corrina Gage Sunday Workshop – Sun 1 Dec 9am-12pm (book 4xW6 Waka)
  - Christmas Party – Sat 21 Dec, 4pm onwards at Marina (Kt & Gina to organise)
  - Sustainable Coastlines beach clean-up dates 26 Jan, 3 May
  - Tuna A Hoe Ana/Lakes Race – Fri/Sat 7/8 Feb
  - Long Distance Nationals – 24-26 April
- **Any other business**
  - Secretary understudy
  - Tasman Bay Guardians Presentation 31 Oct.
  - Request from Aunties for logo to go on their t shirt.
  - Unpaid members representing at National event
  - Uniform
  - Pub Charity
  - Flare Days
- **Close of meeting**

## Accept Minutes

Minutes from the previous meeting were read.

Dean proposed that this was a true and correct representation of last month's minutes. John seconded.

Matters Arising	Discussion	Action
None	None	

Financial Report	Discussion	Action															
Account at SBS	<p>Raewynne presented the financial report by email. Greg has arranged for repairs of OC2 kiato. Process of how works are to be arranged discussed and then approved. Price accepted.</p> <p>Refer to treasurer's report.</p> <p>A little more detail to be provided by Raewynne to provide detail of ins and outs.</p> <p>Char proposed the Treasurer's report be accepted, KKatie2<sup>nd</sup>.</p>	n/a															
Payments for Approval	<table border="1"> <thead> <tr> <th>Payment Description</th><th>Amount (\$)</th><th></th></tr> </thead> <tbody> <tr> <td> </td><td> </td><td> </td></tr> <tr> <td>Waka Ama NZ</td><td>30.00</td><td> </td></tr> <tr> <td>Waka Ama NZ</td><td>\$131.00</td><td> </td></tr> <tr> <td>Waka Ama NZ</td><td>\$379.23</td><td>Great Aunties to be paid out of grant</td></tr> </tbody> </table> <p>Payments approved for payment. Char 1<sup>st</sup>, Robyn 2<sup>nd</sup>.</p>	Payment Description	Amount (\$)					Waka Ama NZ	30.00		Waka Ama NZ	\$131.00		Waka Ama NZ	\$379.23	Great Aunties to be paid out of grant	Raewynn make payments.
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Correspondence	Discussion	Action
Casey Anderson, Nelson City Council	Night Market, general discussion on whether we want to be represented. If we can't get anyone to attend then Todd will attend. Review timings and availability of attendance. John is happy to attend. Printout to be arranged.	

General Business	Discussion	Action
Incident reports	None	n/a
Health & Safety	John has discussion on new H & S plan. SE operating plan to be discussed by email.	
Gear and Maintenance	<p>Mangopare skirt. Jeff happy to go back to Andy at Scott &amp; Williams.</p> <p>OC2 repair has been completed.</p> <p>General discussion on maintenance of OC2.</p> <p>Committee will advise when OC available.</p>	Jeff still to follow up.
Review of Club Rules	Notice has been given of change of Rules for SGM on 21 December	
Strategic Plan	<p><b>Short term goals to July 2020</b></p> <ul style="list-style-type: none"> <li>- Replace Mangopare skirts <ul style="list-style-type: none"> <li>o In progress, see above</li> </ul> </li> <li>- Test life jackets and replace if necessary <ul style="list-style-type: none"> <li>o In progress, see above</li> </ul> </li> </ul>	Kilmeny add summary to newsletter



	<ul style="list-style-type: none"> <li>- Purchase more adjustable adult's paddles <ul style="list-style-type: none"> <li>o John talked to Rob Smith at Kialoa and found how to adjust the paddles we've already got. Confirm current inventory and requirements.</li> <li>o Ensure event checklist for paddles and pdfs.</li> </ul> </li> <li>- Purchase OC1</li> <li>- Purchase or arrange rental of additional oc6, to allow 5 x oc6 to go out if needed <ul style="list-style-type: none"> <li>o Carmel has one we could maybe borrow. Jeff to follow up.</li> </ul> </li> <li>- Apparel- add hoodie or soft shell to our merchandise <ul style="list-style-type: none"> <li>o Kt, Mars &amp; Char working on this. Consider business proposal to Probands by way of one on one discussion.</li> </ul> </li> <li>- Coaching pathways <ul style="list-style-type: none"> <li>o Vesna workshops well attended.</li> <li>o Corrina's workshop well attended</li> </ul> </li> </ul>	
<b>Cultural Approach</b>	Nothing new to add.	
<b>Fundraising Team</b>	<p>John, Jenni, Paula, Kt.</p> <p>From Kt:</p> <p>Meeting held on 20<sup>th</sup> November.</p> <ul style="list-style-type: none"> <li>• application in with Mainland for \$5720 requesting funds for accommodation and boat hire for Regionals, Nationals and Takapuna Cup (Powaiwai, Nga Manu, Jan, Greg). <b>Not approved as out of Nelson region.</b> Happy to provide for gear, paddles and steering blade.</li> <li>• Lion Foundation for teams for Nationals, Takapuna and Worlds annual application to be made.</li> <li>• Lotteries to be approached for rangatahi, possible application for W6. Discussion on how process is to be managed.</li> <li>• Things to consider going forward - a template of what information teams need to provide when requesting funding.</li> <li>• Could you ask if there are teams approaching businesses for sponsorship?</li> <li>• Request for Committee to provide info about what they have applied for. Pub Charity application was for \$2000 for Triple 1 Care and Support Boats. <b>Pub Charity funding approved.</b></li> </ul> <p>Dean to find out who preferred suppliers are for Sealords.</p> <p>Maitahi Outrigger Canoe Club committee has approved by email exchange and is applying to The Trillian Trust for funding towards coaching, accommodation, travel, uniforms and race registration for Sprint Regionals, Sprint Nationals and Takapuna Cup for Nga Manu, Powaiwai, Greg Buck, Kereama Payn and Jan Blythe.</p> <p>Katie proposed resolution and Dean seconded.</p>	



10<sup>th</sup> December 2019

Maitahi Outrigger Canoe Club  
C/- 20 Doran Street  
Richmond  
Nelson  
7020

To Whom it May Concern,

By email exchange of the Maitahi Outrigger Canoe Club Committee on the 10<sup>th</sup> of December 2019, the Society resolved to apply to Trillian Trust for a grant toward the costs of coaching, travel and event costs.

I certify this is a true and correct record of the resolution

Kind regards,

Charmaine Payn  
President  
Maitahi Outrigger Canoe Club

<b>Insurance</b>	Paid in full	
<b>Rangatahi</b>	Invited to end of year function.	Newsletttr
<b>Membership</b>	104 current members. Add new ones to newsletter. Caroline Budge, Chrir Sheldon, Judy Sherratt 107 total.	Newsletter.
<b>Sea Sports Alliance</b>	Nothing happening at the moment.	Newsletter.
<b>Events Review</b>		
<b>Waka te tasman, Tuia 250</b>	<p>Awesome event. Discussion on payment of towing fees. Jeff has gifted his time and expenses and the committee thanks Jeff.</p> <p>Mileage to be charged at IRD rate of .79 cents per km going to the driver when towing to an event with members paying \$5 koha towards those costs.</p> <p>Waka te tasman to collect \$5 from members who attended.</p> <p>Proposed that whenever there is a sanctioned race that the \$5 comes in with the registration fee.</p>	Kilmeny > Newsletter

<b>Corrina Gage workshop, 30 Nov &amp; 1 Dec</b>	Awesome attendance and loved the session with Corina and recommended that we do it again. Corina enjoyed working with the novice paddlers.	Kilmeny > Newsletter
<b>Upcoming Events</b>		
<b>March Fest 14 March 2020</b>	Earlier timings locked in for the day. Kt organising.	
<b>Christmas Party 21 Dec</b>	Jason the baker providing bread. Totally BYO of everything. We are supplying	
<b>Sustainable Coastlines 26 Jan</b>	Next date planned.	
<b>Tuna A Hoe Ana/Lakes Race 7 &amp; 8 Feb</b>	Subcommittee meeting on the 20 <sup>th</sup> January in the evening 7pm at Katie's	
<b>Long Distance Nationals 24, 25 &amp; 26 Apr</b>	Was discussed at TOWA agm. Char attended AGM. First aid is in hand. The new building in Picton is coming along really nicely. Three courses to avoid the ferries. Mike Beech is doing the course, Char paddled around today.	
<b>Any other business</b>		
<b>Secretary understudy.</b>	Start talking to people.	
<b>W12 to Peppin Island</b>	Dean organising and will put a notice out asking for numbers, depending on tides	Newsletter
<b>Uniforms</b>	Meeting with Probands next week.	

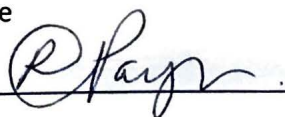
Meeting finished:

8.22 p.m.

Next committee meeting:

21 January 2020

Signature



Date

10/12/2019