

Maitahi Outrigger Canoe Club Meeting



Date: 21st January 2020, Waimea College.
Time: 7:00pm
Present: Charmaine Payn (President), John Young (Vice President), Kilmeny Stephens (Secretary), Raewynn Jenkins (Treasurer), Katie Thurston, Jeff Neilson, Dean Young,
Apologies: Robyn Dewson

Agenda:

- **Apologies**
- **Minutes** from the previous meeting
- **Matters arising**
- **Financial report**
- **Correspondence**
- **General Business**
 - Incident reports
 - Health & Safety
 - Vessel Registration
 - Gear & Maintenance
 - Skirt for Mangopare
 - Kiato repair
 - OC2 repair
 - Club Rules
 - Strategic Plan
 - Cultural Approach
 - Fundraising Team
 - Insurance
 - Rangatahi
- Membership
- Sea Sports Alliance
- Events Review
 - Christmas Party – Sat 21 Dec
 - Special General Meeting – Sat 21 Dec
- Upcoming Events
 - Sustainable Coastlines beach clean – 26 Jan
 - Steerers Meeting – Tue 28 Jan, 6pm
 - Tuna A Hoe Ana/Lakes Race – Fri/Sat 7/8 Feb
 - Coastguard Towing Exercise – Sat 22 Feb
 - Marchfest – Sat 14 Mar
 - Long Distance Nationals – 24-26 April
 - Sustainable Coastlines beach clean – 3 May
- **Any other business**
 - Buoys in the haven for sprint practice
- **Close of meeting**

Accept Minutes

Minutes from the previous meeting were read.
 Char proposed that this was a true and correct representation of last month's minutes, with amendment as per Matters Arising. John seconded.

Matters Arising	Discussion	Action
Waka te tasman	December's minutes – should have read: Whenever there is a race for which towing is required, then there will be a \$5 fee charged per paddler.	Complete

Financial Report	Discussion	Action
Account at SBS	Kilmeny to take October's minutes in to SBS again.	Kilmeny
Notes	Lots of Great Aunties payments out. Insurance came as two invoices, didn't see the second, so need to pay that. Need to pay Greg's National Entry fee. Complication with Gina/Penny money, so asked for it to be put in Penny's account so we don't pay GST on it.	

	<p>Raewynn proposed that any wages paid to teams get paid to them privately and then transferred into MOCC account to be held in trust for that team. Char 2nd that.</p> <p>Dean proposed the Treasurer's report be accepted, Char 2nd.</p>	Kilmeny - Newsletter																								
Payments for Approval	<p>Treasurer Report December 2019</p> <p>Payments for Approval</p> <table border="1"> <thead> <tr> <th>Payment Description</th><th>Amount (\$)</th><th>Notes</th></tr> </thead> <tbody> <tr> <td>Waka Ama NZ</td><td>\$30</td><td>Greg's Sprint National entry WA18045</td></tr> <tr> <td>Aon</td><td>\$1207.07</td><td>Insurance due 2nd invoice</td></tr> <tr> <td>GST</td><td>\$698.56</td><td>GST to pay next 7 days</td></tr> <tr> <td>Badges & Medals</td><td>\$1081.00</td><td>TEHA- Paid</td></tr> <tr> <td>Red Deer Lodge</td><td>\$307.50</td><td>Deposit for TEHA-Paid</td></tr> <tr> <td>Great Aunties</td><td>\$2140.00</td><td>Sprints - Paid</td></tr> <tr> <td>Kitesurf</td><td>\$2643.00</td><td>Powaiwai Paddles- Paid</td></tr> </tbody> </table> <p>Raewynn proposed motion to approve the payments as described above. Kt 2nd.</p>	Payment Description	Amount (\$)	Notes	Waka Ama NZ	\$30	Greg's Sprint National entry WA18045	Aon	\$1207.07	Insurance due 2 nd invoice	GST	\$698.56	GST to pay next 7 days	Badges & Medals	\$1081.00	TEHA- Paid	Red Deer Lodge	\$307.50	Deposit for TEHA-Paid	Great Aunties	\$2140.00	Sprints - Paid	Kitesurf	\$2643.00	Powaiwai Paddles- Paid	Raewynn make payments.
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Correspondence	Discussion	Action
None		

General Business	Discussion	Action
Incident reports	<p>12 Jan social paddle. Wind weather forecast was increasing. Check the harbour conditions before we go out. Need better communication between steerers. Add to Steerers meeting and SOP.</p> <p>OC2 capsized Te Wairura o te Kawau twice – not rigged quite right. Kereama to have a look at it. Re-lashed waka side.</p> <p>Hoe broken when someone leaned on it when it was lashed to kiato.</p>	Don't go out if wind over 25 knots.
Health & Safety	<p>Review SOP after towing.</p> <p>Towing exercise with coastguard 22nd Feb. Boat ramp at Styx at 10:30am.</p> <p>Dean has booked a Steerer's meeting, include in newsletter to all, then reminder to all Steerer's closer to the time.</p>	<p>Kilmeny – newsletter</p> <p>Kilmeny – newsletter</p>
Gear and Maintenance	<p>Mangopare skirt. Jeff to go back to Andy at Scott & Williams.</p> <p>OC2 repair – Anihau has a crack in cockpit edge – maybe caused by paddles hitting edge. Kereama will have a look at it.</p> <p>Kiatos are done.</p>	Jeff to follow up.
Review of Club Rules	Done.	
Strategic Plan	<p>Short term goals to July 2020</p> <ul style="list-style-type: none"> - Replace Mangopare skirts 	

	<ul style="list-style-type: none"> ○ In progress, see above - Test life jackets and replace if necessary <ul style="list-style-type: none"> ○ Investigating Sealords sponsorship - Purchase more adjustable adult's paddles <ul style="list-style-type: none"> ○ Quote received, funding application in progress ○ Ensure event checklist for paddles and pfd's. - Purchase OC1 <ul style="list-style-type: none"> ○ Quotes obtained, funding application in progress - Purchase or arrange rental of additional oc6, to allow 5 x OC6 to go out if needed <ul style="list-style-type: none"> ○ Have used Carmel's three times on Sundays. ○ Talking to Port Nelson about sponsoring another OC6 - Apparel- add hoodie or soft shell to our merchandise <ul style="list-style-type: none"> ○ Kt, Mars & Char working on this. ○ Have a design for kangaroo hoodie, waiting on zip version, don't have costs yet. ○ Motion to go with red hoodies rather than black. Approved. - Coaching pathways <ul style="list-style-type: none"> ○ Vesna workshops well attended. ○ Corrina OC1 and Beginner workshops went well on 1 Dec ○ Not going to have anything after lakes race. ○ Reminding Sunday paddlers about suggestions. ○ Dom is sharing her knowledge with OC2s. 	<p>Kilmeny add summary to newsletter</p> <p>Add thank you to Carmel in newsletter.</p>
Cultural Approach	Waka commands on the buckets now. Suggestion that Sunday steerers remind paddlers what the commands are.	
Fundraising Team	<p>Meeting tomorrow morning.</p> <p>Email from Jenni...</p> <ol style="list-style-type: none"> 1. Powaiwai to email invoice and bank statement to Jenni, showing the payment for the paddles Powaiwai purchased. Accountability needs to be completed for Mainland Foundation. 2. First Trillion application was declined as this region not funded this time. Another application was not submitted. 3. Resolution required for the adjustable paddles and steering blade funding application. <p>Maitahi Outrigger Canoe Club resolved that a request be made to NZ Community Trust for funding for the amount of \$\$2950 including GST to be used for the purpose of purchasing 10x adjustable paddles and one steering paddle for club use.</p> <ol style="list-style-type: none"> 4. Resolution for the application for the Sonic single waka. <p>Maitahi Outrigger Canoe Club resolved that a request be made to the Lion Foundation for funding for the amount of \$ xxx including GST to be used for the purpose of purchasing OC/V1 Waka for club use.</p> <ol style="list-style-type: none"> 5. The letter to Sealords will be completed for the funding committee meeting on Wednesday 22nd January for sponsorship for PFD's. 	<p>Char (or team) send info.</p> <p>Kilmeny prepare statement for funding application.</p> <p>Kilmeny prepare statement for funding application.</p>

	<p>or if there is a balance left, the money will be returned to the funding body.</p> <p>11. Any wages paid to teams get paid to them privately and then transferred into MOCC account to be held in trust for that team.</p>	
Insurance	Some paid, the rest imminent.	
Rangatahi	Will start again this week.	
Membership	New/renewing members – Shane Winterton, Roy Takimoana, Tom Stricker, Annette Stricker, Adie Leng, Caroline Budge, Chris Sheldon, Julie Sheratt. 112 total.	Newsletter. Welcome.
Sea Sports Alliance	Haven't heard anything.	n/a
Events Review		
Corrina Gage workshop, 1 Dec	Went really well, Corrina enjoyed working with the new paddlers	Newsletter.
Christmas Party 21 Dec	<p>& Special General Meeting. New rules approved.</p> <p>Went really well.</p>	
Upcoming Events		
Sustainable Coastlines 26 Jan	John move that we don't do koha if new paddlers are helping with clean up. Approved.	Newsletter.
Tuna A Hoe Ana/Lakes Race 7 & 8 Feb	<p>Entries so far W6 onetahua, Single maitahi, Nga Manu Whaitiri w6 & 2 x w2 & Linda 1, Dean men's W6, Mason & Chris W2, Dom & Roy W2, Dave & Cliff W2, Maitahi Krakenz mixed W6.</p> <p>Subcommittee meeting last night.</p>	<p>Newsletter</p> <p>-Containers for leftover food,</p> <p>-Linda in touch with crews about volunteer roles</p>
Towing Exercise 22 Feb	Coastguard tow exercise, 10:30am at Styx boatramp	Newsletter.
Weetbix 6 & 7 Mar	Weetbix 6 & 7 March. Just the tents (which will be on Thursday), not the bike marshalling or bike parking.	Newsletter.
Marchfest 14 Mar	Marchfest 14 th March – 2 crews, morning & middle day shifts.	Newsletter.
Long Distance Nationals 24, 25 & 26 Apr	Meeting at sprints. Everything going all right.	Newsletter for volunteers for safety checks.

Any other business		
Sprint buoys	John suggested we approach the new HM to see if we can get a permanent course set up for sprint racing, maybe by the Shag Tree. It was noted that a resource consent is required for swing moorings, for which there is no more room. Although this might fall into a different category.	John to write letter to be put on Maitahi letterhead.
Boat registrations	New NCC Bylaw requires registration of craft longer than 6m.	Kilmeny to register the waka.
Condolences	Pete Bywater's dad died last Tuesday. Kt suggested a Mitre 10 voucher for a plant as he's overseas.	Kt to arrange.
Halberg Trust	Justin from Halberg Trust are doing another event with SUP, Moana SUP & Maitahi, and Harbour Master. Amanda offered to get kiato made for 2x outriggers.	Char coordinating.
Blind Foundation	Erin Eyles with Blind Foundation coordinating with Kereama to find a time to take some members out.	Kereama
Donation	Evan donated buffer & steerers blade to the club.	Newsletter thank you
Makete Po	Have had a paddler come along who heard about the club at the market.	n/a
Facebook posts	Keep an eye on non-paid one to make sure things are appropriate.	Fb administrators.

Meeting finished:

8:58 p.m.

Next committee meeting:

10th March 2020

Signature

Date
