

Maitahi Outrigger Canoe Club Meeting



Date: 9th June 2020, Waimea College.

Time: 7:00pm

Present: Charmaine Payn (President), John Young (Vice President), Kilmeny Stephens (Secretary), Katie Thurston, Dean Young, Robyn Dewson, Jeff Neilson, for NCEA item only: Bex Malthus & Kereama Payn.

Apologies: Raewynn Jenkins (Treasurer)

Agenda:

- **Apologies**
- **Minutes** from the previous meeting
- **Matters arising**
 - COVID19 approach
 - Cleaning/sanitisation
 - Contact tracing
 - Other?
 - Matariki
- **Financial report**
- **Correspondence**
 - Bex Malthus, Support for On Track NCEA course
 - Jane Miles, Sport Tasman Funding Available
 - Rebecca Leach, Nelson Regional Development Agency
 - Ben Ruane, Doc Survey
 - WANZ/NKOA, Long Distance Nationals 2021 hosted by TWOA
 - WANZ/NKOA, Data Collection
 - John Young, Memorial for Kereopa Ratapu
- **General Business**
 - Incident reports
- Health & Safety
 - Towing Exercise
- Gear & Maintenance
 - OC2 Stand Congestion
 - UHF Radios
 - Tow Ropes
 - Skirt for Mangopare
 - Tuhirangi repair
 - Te Wairua o Te Kawau repair
- Strategic Plan
- Cultural Approach
- Fundraising Team
- Insurance
- Rangatahi
- Membership
- Sea Sports Alliance
- Events Review
 - Marchfest – Sat 14 Mar
- Upcoming Events
 - Sustainable Coastlines – 28 Jun
- **Any other business**
 - Sprint Lanes
- **Close of meeting**

Accept Minutes

Minutes from the previous meeting were read. Char proposed that this was a true and correct representation of last month's meeting. Dean seconded.

Matters Arising	Discussion	Action
COVID19 approach	Cleaning/sanitisation – Jeff Neilson donated spray bottles, buckets and disinfectant - thank you! Contact tracing – identified that most crews are using Teamer, but not all. Sunday paddles – can take new people again now.	Newsletter – keep sanitising your hands.
Matariki 18 th July	Fireworks will be from Haulashore Island on 18 th July. Discussed having a fun fireworks paddle in the evening on the 18 th and a dawn paddle on the Sunday, weather permitting. John contact Andrew Hogg (Harbour Master) to see what water stipulations there are.	Newsletter – let people know John contact HM

	Other discussion about Winter Series recorded later in minutes.	
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Financial Report	Discussion	Action																																		
Payments for Approval	<p>Maitahi Outrigger Canoe Club Treasurer Report June 2020</p> <p>Payments for Approval</p> <table border="1"> <thead> <tr> <th>Payment Description</th> <th>Amount (\$)</th> <th></th> </tr> </thead> <tbody> <tr> <td>Xero</td> <td>347.88</td> <td>Pay Brendon for accounting software</td> </tr> <tr> <td>Tony Davies</td> <td>48.00</td> <td>Reimburse for lights/shed</td> </tr> <tr> <td>Paid last month</td> <td></td> <td></td> </tr> <tr> <td>Marine & Outdoors</td> <td>311.11</td> <td>Lights</td> </tr> <tr> <td>Cleaning products</td> <td>77.05</td> <td>Sanitiser and disinfectant</td> </tr> <tr> <td>GST</td> <td>118.28</td> <td>Owing this time</td> </tr> <tr> <td>Affiliation fees NKOA</td> <td>60.00</td> <td></td> </tr> </tbody> </table> <p>Also</p> <table> <tr> <td>marker pen</td> <td>\$5.99</td> </tr> <tr> <td>storage bag for waka skirt</td> <td>\$4.50</td> </tr> <tr> <td>skirts</td> <td>\$2,587.56</td> </tr> <tr> <td>pfds</td> <td>\$999.98</td> </tr> <tr> <td>Total</td> <td>\$3,993.91</td> </tr> </table> <p>Kilmeny proposed motion to approve the payments as described above. Dean 2nd.</p> <p>Raewynn would prefer to pay all invoices once a month, however sometimes there are shorter due dates, so these need to be paid as required.</p> <p>Profit and loss sheet still to come.</p>	Payment Description	Amount (\$)		Xero	347.88	Pay Brendon for accounting software	Tony Davies	48.00	Reimburse for lights/shed	Paid last month			Marine & Outdoors	311.11	Lights	Cleaning products	77.05	Sanitiser and disinfectant	GST	118.28	Owing this time	Affiliation fees NKOA	60.00		marker pen	\$5.99	storage bag for waka skirt	\$4.50	skirts	\$2,587.56	pfds	\$999.98	Total	\$3,993.91	Raewynn make payments.
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Correspondence	Discussion	Action
Bex Malthus, Support for On Track NCEA course	<p>By email a request was made to the committee for a letter of support for Alternative Education at Waimea College (OnTrack) to offer a Waka Ama NCEA unit course. After some brief discussion this was done. Bex and Kereama came to the meeting to talk about the course and answer questions.</p> <p>Thanked us for our support. On Track have been approved as a place that can offer the NCEA units. Run by Schools Aotearoa. Will use material from Te Wananga o Aotearoa. They are sending down their material. Their use of the Maitahi waka will be the same as it has been in the past. All students are members and 16 or under. There are about 8, with a new boy started yesterday. It is only OnTrack students, not any other schools. At the end of the year, there might be some other from Year 12 students.</p> <p>The course is fifteen credits, and includes knowledge of the waka, protocols, safety & paddling techniques. It's one on-the-water session per week, ten to be completed, most of the kids have already done ten paddles this year.</p>	Newsletter

	<p>There is a small unit standard that is around a capsized that could be explored, possibly at the Aquatic Centre.</p> <p>Questions</p> <ul style="list-style-type: none"> • how many club Rangatahi? <ul style="list-style-type: none"> ○ About 14-16 of them. There is also a teacher at Nelson College paddling. Some are 16, who will be turning 17 and may then become adult members. • If this is accredited with Min of Education, how does this fit with Waka Ama NZ, and is there any liability for MOCC? <ul style="list-style-type: none"> ○ It started at Te Wananga o Aotearoa, then Waka Ama NZ helped put the standards together. No liability for MOCC. • What is the club getting out of it? <ul style="list-style-type: none"> ○ Support of the Rangatahi. None of the kids in the OnTrack programme were already in the Rangatahi programme. It fits in well with our Rangatahi strategic goal. • There's a programme that Te Waka O Aotearoa is trying to put together, what is the relationship between this and that? <ul style="list-style-type: none"> ○ TWA programme has not progressed. • Why was it so rushed? <ul style="list-style-type: none"> ○ It came through in a rush. Bex thinks this is because of COVID19, and the need to get something underway. • For other schools to use the programme, what is required? <ul style="list-style-type: none"> ○ Go to NZQA and say that there is a standard. Would need an approved assessor (qualified teacher) and an approved specialist. 	
Jane Miles, Sport Tasman Funding Available	<p>We don't qualify for any of the funding.</p> <p>http://www.sporttasman.org.nz/Funding/Sport-NZ-Community-Resilience-Fund-Sport-Tasm</p> <p>"The Fund is for organisations that are already materially negatively impacted by COVID-19 restrictions and/or will be materially negatively impacted by COVID-19 restrictions for the period April to June 2020. This means that:</p> <ul style="list-style-type: none"> • the organisation cannot pay bills for fixed administration costs (excluding wages) in the three months from 1 April to 30 June 2020, • even after accessing reserves and receiving other support from the national body, government and others, • as a result of lost income or income that is very likely to be delayed by more than six months, because of impacts of COVID-19 restrictions." 	
Rebecca Leach, Nelson Regional Development Agency	<p>List any event you are planning on It's On</p> <p>Be aware that many events have been postponed to early 2021</p> <p>Links to funding from Nelson City Council and Sport Tasman</p>	
Ben Ruane, Doc Survey	<p>Thanked us for asking members to fill in survey. Sent a brochure about dolphins & whales, and how close we are allowed to get to them.</p>	Newsletter
WANZ/NKOA, Long Distance	<p>Date has not been set yet.</p>	Newsletter

Nationals 2021 hosted by TWOA		
WANZ/NKOA, Data Collection	Data updated.	
John Young, Memorial for Kereopa Ratapu	Char and John have been doing work behind the scenes and have proposed planting a tree near the Maitai River as a memorial for Kereopa Ratapu, who was our cultural advisor. Can't put a tree right next to Turapara, as already too many there. Met at the river. There's a heavy wooden seat near the Lady and the Takahe sculpture. Council will provide a totara tree, will be set up and hole dug etc, also an engraved plaque on the seat. Barney Thomas, Pania Lee, David Johnston, John, Char will meet on Friday to discuss protocols and timeframe. Consider inviting other waka ama clubs. Tracey is involved with the process.	Newsletter? Continue planning

General Business	Discussion	Action
Incident reports	Minor bump with no damage. One waka hit a pole, no damage.	
Health & Safety	Protocols went well for COVID19.	
Gear and Maintenance	<p>OC2 stand. Dean, Zoe, Craig, Tracey has OC1s there. Concerned about damage.</p>  <p>What do we offer OC1 paddlers? Should we build a stand for them? Consider parking trailer for storage?</p> <p>UHF Radios – seem to be working ok. Keep using them for the meantime.</p> <p>Tow ropes. Char to follow up with Motueka Canvas place.</p> <p>Mangopare skirt. In hand, needs to be put on waka to check it fits ok.</p> <p>Tuhirangi chip still there.</p> <p>Breather holes added to all the W6s, and bungs don't need to be undone. OC2s still need to be done.</p> <p>Te Wairua o Te Kawau repaired.</p> <p>Stickers for Harbour Master Directory. Jeff to find out a quote.</p>	<p>Dean to put some words together for newsletter</p> <p>Char follow up</p> <p>Jeff follow up</p>
Strategic Plan	<p>Short term goals to July 2020</p> <ul style="list-style-type: none"> ✓ Test life jackets and replace if necessary. ✓ Purchase or arrange rental of additional oc6, to allow 5 ✓ OC6 to go out if needed Apparel- add hoodie or soft shell to our merchandise <ul style="list-style-type: none"> - Replace Mangopare skirts – almost done. - Purchase more adjustable adult's paddles <ul style="list-style-type: none"> o Jenni to chase up 	Newsletter

	<ul style="list-style-type: none"> - Purchase OC1 <ul style="list-style-type: none"> o Lion Foundation decision is Thu 2nd July. o If not successful, consider getting a second hand one and pay for it without funding. o Carmel's available - Coaching pathways <ul style="list-style-type: none"> o More to do on this. 	
Cultural Approach	Char sent letter to Rongomai responding to life membership request. Acknowledge in another way through a trophy. Also would like to move forward with e noho marae. Linked in with Kereopa.	
Fundraising Team	Waiting to hear back from funding bodies.	
Insurance	Aon. Raewynn arranged to meet them today, however not sure what happened with this.	
Rangatahi	First Friday back last week. 2x OC6 & 2x OC2. Another teacher from Nelson College helping out.	
Membership	Currently 133 members. 43 Sixteen & Under, 1 Full time Student, 89 Adults	Newsletter
Sea Sports Alliance	Zoe submitted feedback. Majority interested in new build with 80/20%.	
Events Review		
Marchfest 14 Mar	Went well.	Newsletter
Upcoming Events		
Sustainable Coastlines 28 June	Five hours including sorting.	Newsletter
Winter Series	<p>Talk between Te Tau Ihu/Top of the South Presidents about the Winter Series, wondering if we should invite other South Island clubs? Callum suggested we get a race together. Whakatu doesn't currently have any members who can help. Waikawa would usually host in May, which has been and gone. Onetahua has a new waka.</p> <p>Consider racing at a different time in July. Would need a support boat. John ask the lake guys if they're available. Try it using existing buoys, rather than setting out a course with club buoys.</p>	<p>Newsletter</p> <p>Char to find date with appropriate tide</p>
Kayak Race	Memorial Race for Jo Harris's husband planned by Kayak club on 21 st July. Might include waka this year.	
AGM	Plan at next meeting.	Newsletter

Any other business

Sprint Lanes	John did initial groundwork. Robyn, Tony and Char have carried on. Talked to Tracey and Tony has put together a project proposal for TWOA. Next step to discuss with Presidents of TWOA and rowing club.	Newsletter
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Meeting finished: 8:45 p.m.
Next committee meeting: 14 July 2020

Signature

Date
