

Maitahi Outrigger Canoe Club Hui 2021

Date: Monday 13th September

Time: 7pm – 9:20pm

Venue: Tony and Judith's residence 412 Brook Street.



Agenda	Korero	Action/Who/When
Kiri to print off	Maitahi responsibilities/policies and procedures/affiliation	Kiri
Present	Kiri, Jeff, Zoe, Masn, Sean, Tony, Rongomai, Robyn Home baking from Judith – thank you.	Apologies: Jody
Conflicts Register	None	
Minutes from previous meetings read/approved	Shared	Moved: Tony Second: Mason
Matters arising	<p>Robyn, (from previous minutes) an update for each member and what they are required to provide SBS?</p> <p>Monday 6th Sept - Kiri moved via email, for Jeff Neilson and Robyn Dewson become club signatories. Has this been actioned?</p> <p>Everyone to email IRD numbers to Robyn please ASAP.</p> <p>Everyone needs to go into SBS and provide...</p> <ul style="list-style-type: none"> Passport and utilities account or... 	<p>Follow/up from email.</p> <p>Moved: Kiri Second: Rongomai</p> <p>Kiri done Jeff done Robyn done Rongomai Mason Sean Tony</p>

	<p>Waka Hire: See Maitahi website. Tony is working on a WAKA HIRE policy for the club. It looks and sounds great for our club members but still needs a bit more work for all those more complex situations and it needs to be a straightforward process. Perhaps this is something that can be unpacked further with a 'team approach'. The goal is for this information to be a live update on our website for members to access. We appreciate that Tony is working on providing a transparent process for 'all' members. Great work, great concept!</p> <p>Membership fees: Something to consider moving forward. Fees are set and cannot be changed unless at an AGM or SGM. See constitution 9.4 Looking around the motu, there are a range of fees charged.</p> <p>Club registration dates were discussed: We need to look at our dates policy. Do we want to re-design the whole system? Some say yes! This is a big process therefore not a quick fix. On our long term – to do list.</p> <p>Towing: Jeff/Tony Discussed rate per distance. A motion made that Jeff is to be paid \$200.00</p>	<p>Tony is going to share this policy via email. This will also be worked on with his 'Racing Team'</p> <p>This is going to require a proposal for or 2022 AGM.</p> <p>Kiri/Zoe/Robyn to follow up.</p> <p>Tony is happy to not receive a towing fee as he was going to Waikawa anyway.</p> <p>Payment to Jeff Moved: Robyn</p>
--	---	---

	<p>Affiliation to Waka Ama NZ to be discussed. Do we affiliate EVERYONE or just those who want to race/participate in training programmes?</p> <p>Pro - Supporting the National body.</p> <p>Con - This can cause issues with members with multiple affiliations to other clubs..</p>	<p>Second: Kiri</p> <p>Adhoc for now and prepare a proposal for our 2022 AGM.</p> <p>This is going to require a policy.</p> <p>Kiri/Zoe/Robyn to follow up.</p>
Correspondence	Due to the time, Kiri will send emails to those that each one pertains to.	ASAP
General Business		
Health and Safety Report	<p>Steering Levels progress? Sean has picked up some information from Bex which he will go through first as there is no point reinventing the wheel</p> <p>Paperwork from shed passed on to Sean.</p> <p>Level 2 update from Sean. All is going well. It is heart-warming to see members taking such care with cleaning and disinfecting waka.</p>	In progress

	<p>Thank you, Robyn, for the QR codes. These are on the inside of the door, inside the shed and laminated outside of the shed. Spares are available in the clipboard.</p>	
<p>Maintenance Report from Jeff</p>	<p>Great shed clean-up, thank you everyone involved.</p> <p>Lawns were cut to try to keep the main waka storage area drier. Grass clippings were taken to the dump. \$12 to be reimbursed to Jeff.</p> <p>Tyres donated by Tyre General. Jeff has painted the tyres white because they had been marking the waka.</p> <p>Number three radio is missing. Let's leave it for now and hope that it turns up. Perhaps because people are mainly using their own pdf's - it has accidentally gone home. If not returned in a week or so, Jeff will call around to check. We trust our membership.</p>	<p>Payment to Jeff Moved: Mason Second: Rongomai</p> <p>Tony will catch up with Jan and look at updating the sponsorship page on our website and add Tyre General.</p>
<p>Membership</p>	<p>Members only until further notice.</p> <p>One new member Leslie Gray Tony will update Teamer to include her. Welcome Leslie!</p>	<p>Kiri to email new members to Robyn.</p> <p>Kiri to email Tony to add new members to Teamer.</p> <p>Robyn is leading membership.</p>

Strategic Plan	<p>Kiri shared a copy of our current strategic plan. Kōmiti to read through and feedback at our next meeting please. How do you want to proceed?</p> <p>Kiri shared an outlay of our club policies and procedures. There are currently 16. Have a look through these and decide, what do you think is essential for the club to proceed with?</p>	<p>On next agenda</p> <p>On next agenda</p>
Rangatahi	<p>Unfortunately, we have no access to our club email for Rangatahi therefore we will start from scratch.</p>	<p>Moved: Sean Second: Tony</p> <p>Sean advised Mason is to contact Bex for her information that she holds for Rangatahi.</p>
Funding/Fundraising	<p>Go through real me to access clubs fundraising information.</p> <p>Jenni B has a box of fundraising 'bits and pieces' that she is happy to be picked up.</p>	<p>Robyn to update Kiri on this process.</p> <p>Kiri to be picked up in Level 1.</p>
Sea Sports Alliance	<p>Nothing to update</p>	
Policies and Procedures	<p>Robyn emailed these out via email to kōmiti members.</p> <p>Winter series procedure? Tony is going to work on this for Onetahua.</p> <p>Club responsibilities: Everyone needs to check and highlight what's next.</p>	<p>On next meetings agenda.</p> <p>Next agenda ``</p>

Other Business		
Racing update from Tony	<p>TEHA date changed to 11th/12th February. This date has been requested by DOC, therefore unable to change.</p> <p>Upcoming Winter Series @ Onetahua Sunday September 26th 15 members so far. Tony to sort logistics of waka etc. If it's not on, then Tony will consider organising a club event at Kaiteretere. TBC dependant on Onetahua outcome.</p> <p>Our event, hosting with TToA. October 17th @ Tahunanui.</p> <p>Ki uta Ki tai Challenge – Te Anau 23rd October (Labour weekend) Krakenz going. Zoe's Waikawa crew going Greg, Graham, Rongomai are considering going and Tony is trying to organise them a paddle with organisers. TBC</p> <p>Waka te Tasman Friday 12th – 13th November Tony is wanting to get our website up and running for this information.</p> <p>Kiri to share a query from Greg regarding age group. This will be shared with Tony's 'Racing Team'</p>	<p>Tony is communicating with other clubs and will update us.</p> <p>Tony is going to email Carmel and Huriana to ascertain their level of interest/involvement in organisation of this event. Great Mahitahi opportunity!</p> <p>Kiri will pass this information on to Tony.</p>
Website	<p>Update from Tony and Robyn Tony is meeting with Jan to learn how to drive the page. It's tricky! Thank you Janma for your expertise and Tony for breathing life back into this valuable resource.</p>	

Meeting with members	Date and preparation. TBC once we go to Level 1. Unsure if it should be evening or weekend. 73 current members	
<p>Sport Tasman</p> <p>Mason asked about the Secondar School upcoming races at Lake Rotoiti</p> <p>Angitu/Taua e rua – who are using these?</p>	<p>Update from zoom meeting – To be passed onto Mason as there was a focus on Rangatahi.</p> <p>As we are currently in the dark, Tony will contact Tracy Kingi for any information of any expectations of Maitahi.</p> <p>We need to check with members and ask who uses these waka? Nothing has been booked via Teamer.</p> <p>If they aren't being used, then why are we keeping them?</p>	To be clarified with members at our club hui. Maybe a vote...
Meeting finished: 9:20 Next Meeting scheduled: Monday 11th October Venue: TBC		