

Maitahi Outrigger Canoe Club Meeting



Date: 14th February 2017

Time: 7:20pm

Present: Zoe Horvath, (President), Katie Thurston (Vice President), Julie Marriott (Treasurer), Charmaine Payn (Membership), Tony Davies, Kilmeny Stephens, Pete Bywater, Damian Hardman

Apologies: Eva Virtue

Agenda:

- **Apologies**
- **Minutes from the previous meeting**
- **Matters arising**
- **Financial report**
- **Correspondence**
 - **TWP Whakaraupo Challenge 17/18 March**
 - **Samoa racing march 2017**
- **General Business**
 - **Incident reports for this month**
 - **Gear & Maintenance**
 - **Membership**
 - **Lakes Race**
 - **Loading Waka on trailers - Establish (write down) clear procedure to avoid acrimony, which was off putting for newcomers**
 - **Big beach clean up – trailer and timing**
 - **Weet-Bix Kids TRYathlon - ? bike marshalls**
 - **Fundraising**
 - o **19 March Fun Day**
 - o **25 March Marchfest**
 - **Forms at the shed**
 - **Next level of coaching for newbees (as per the Club Wide Meeting)**
 - **Maitahi approach to attracting youth**
 - **Website**
- **Close of meeting**

	Discussion	Action	
Lakes Race	An outstanding job with teamwork that made it happen. There will be a debrief with the Lakes committee and the results will be brought to the next committee meeting.	Lakes Race committee to report back after debrief	
Harbour Master	Zoe still hasn't had anything back from the Harbour Master re sponsorship also we will try for something later in the year. We still have a radio to pick up from the HM regatta.	Tony to pick up the radio from the harbour master	
Old Gear	Julie listed the old gear on a couple of free Facebook sites but got no interest. To put it out on our Facebook site once more as free and if it doesn't go it goes to the recycling centre.		

TWOA	Carmel has almost used up the grant from TWOA for youth and she has been working with Nelson college. Zoe will ask her what is happening. Greg has said he is happy to help as he has time available.	Zoe to contact Carmel for details.	
Truck Tyres	Tony will ask tyre shops for car tyres. We need about 4 extra if we are going to move away from a vertical tyre to prop the waka up for washing and go to 2 stacked flat tyres.	Tony to ask about tyres	
Steerers guide	The committee is all agreed on changing the zoning areas for steerers as discussed at the last steerers meeting.		
Spring'n'Fern Fundraising	We have August booked for our annual Quiz nights fundraising (it has 5 Wednesdays.) Need to start coming up with prizes and a wish list for what the money can be used for.		
Lakes Race Fun Race	12 non club members, mostly St Arnaud locals, went in the lunchtime fun race at TEHA. The locals are really keen to get some paddling experience and were asking about how they might get a waka at the lake.		
Event Tshirts	We sold 36 Tshirts at the lakes and took a total of \$1440. Sizes. KT doubled the quantity of sizes sold from last year. However, some of the guys wanted the v neck and so bought ladies shirts and some of the women bought mens shirts as there were not a lot of large women's sizes. Mens XL and women's 20's in particular were in short supply. It is possible to order some more in larger sizes but the minimum order is 10.		
Beach Cleanup	Kilmeny has been in touch with the organisers to confirm that we can have Haulashore. The low tide for that day is 8:30am. Volunteers gather at the marina at 8:30am, they need to bring gloves. Rubbish will be carried by waka to Tahunanui beach and we plan on being back at the marina by 11ish.		
Weetbix Tryalthalon	Zoe confirmed that we have definitely got the job of putting up the marquees on the Friday 10 th March. We need 10 volunteers for this. There been some confusion over the jobs for the Sunday of the tryathalon. We have committed to being cycling marshals on Sunday 12 th March, 10 volunteers from 7:30am to 12:30am at \$25/volunteer. There was also a chance of doing the general nuts & bolts jobs on the Sunday that required 10 volunteers from 6am to 3pm @ \$50/volunteer. However, we have let that go as the chance of getting 20 volunteers for the Sunday is not great.		
March Fest	Saturday 25 th March have confirmed that would like 20 volunteers. They need 11 from 11:30-4:30 and 9 from 2:30 to 7:30. They are asking for names and TShirt sizes soon. KT has 16 confirmed volunteers and will ask for more now the lakes race is over.		
Film Fundraiser	Whiskey Galore was not a goer and KT will look at one later in the year when we can do it at the Suter.		

South Island Masters	This is a work in progress. We need to email all the Lakes Race entrants details and send them the electronic copy of the poster to help promote it. The committee approved the coupon for the waka event which will go out in the SIMasters booklet. The final day for copy is tomorrow.	Tony to send it to Eva to send out.	
Study Nelson	This event was a hit and a great fundraiser for us \$1150 Incl GST. The invoice has gone out. They have already asked if we can do this again next year. We do need a minimum number as we have to organise 4 waka and crew over and back and for paddling.		
Major Incident Procedure	Zo has updated the major incident procedure and it needs to go in the shed.		
Fun Day	Is confirmed for the Sunday 19 th March and has been OK's by the Harbour Master.		

Accept Minutes

	Zoe proposed we accept the minutes with changes as discussed. Jan Seconded.
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Treasurers Report	Discussion	Action	By
	Thanks to everyone who got receipts in before the meeting. There was discussion as to whether we keep the buffers for trophies & waka maintenance. Yes. The kiato need work as do the OC2s. Either fundraising or fees to cover what is not in the budget. Julie won't know until next month the break down of costs and income from the Lakes race. Julie proposed the Treasurer's report be accepted. Zoe seconded.		

Correspondence	Discussion	Action	By
	Letter from TWP re their event and for the event in Samoa in April. Zoe received Eva's resignation from the Race Coordinators position. Julie to send a card to thank Eva for her valuable contribution and input in her role over the last year.		

General Business	Discussion	Action	
Lakes Race Sanctioning	There was discussion following Eva's resignation as to whether we ought to seek sanctioning for the Lakes event if it could halo with timing and entries. If the race is sanctioned then entries are done online by NKOA. In the past we have not sought sanctioning because of some of the requirements which we now have in place anyway. (3 support boats) It would mean that we get access to the NKOA group public liability insurance. There is a fee of \$500 to register an event for sanctioning. It is worth considering.	Pete to talk to Lara at Takapuna and ask about the implications especially in regards to a system for timing. Tony to ask about exposure on NKOA website as next year is our 10 th anniversary and since its so close to Takapuna could we attract international crews.	
Lakes Race waka hire	There was a challenge with waka hire for the 3 rd Golden Masters mixed crew which was being organised by Whai		

	<p>Rere. Not all the entries or payments had been received before the race started. This whole process did not happen easily or well. Kai Ngaru registered and paid in good time before the race, and so got the available waka (It was stated that waka would be assigned as crew confirmed and paid). Eva organised for a waka from Golden Bay to be used for the 3rd crew. However, Golden Bay left with their waka before the race, so Eva had to scramble to find them a waka. She organised to borrow one from Motueka. However, there was a stipulation for a particular steerer to steer that waka which did not happen. We all worked really hard to get this to happen but it was complicated and complex!</p>		
Involving Club members more	<p>There was a discussion on how to get more club members involved. Can the club be more proactive than it is already? Could we organise a paddle to Cable Bay or Rabbit Island (an Easter Bunny run)</p> <p>Tony suggested a regular Club social paddle on a Friday evening and he will get something going and send out Teamer invites.</p>	Tony to organise a social paddle Friday evenings	
Myk Nuku	<p>The elite distance mens coach is down shortly and Huri is organising a workshop for the 24-27th February. There will be individual OC1 coaching available as well as sprint and oc6 crew coaching. This will all go thru Huri.</p>	Jan to send out club email when information comes thru.	
Incident Reports	<p>There have been no incidents reported altho' it was noted that Tuhurangi was damaged when loading onto the trailer at the Lake and an OC2 was walked into the shelter.</p>	Tony to check Tuhurangi for damage. ? by set 1	
Gear & Maintenance	<p>Kiato: All the big maintenance jobs have been completed except for the Kiato on Magapare & Tuhurangi. They need to be pulled off the water, the kiato oiled and then replaced. It would be useful to have a spare set of kiato to keep waka on the water. ? aluminium</p> <p>Radios: The key to the radio room is in the shed so we can charge the radios. We just need a connector.</p>	Tony to approach Moan Nui to find out what a new set of wooden kiato would cost or to Kereama about a set of aluminium kiato	
Loading & Unloading the waka	<p>There was lots of crunching and grating of ama packed together when the trailer was loaded for the lakes. Kilmeny had feedback from a new member that they felt uncomfortable at the loading as no one seemed to be in charge and it felt 'fraught'. What we need is one person who has the overview of the procedure to be in charge.</p> <p>OC2: Is this the best way to carry the OC2 – on the very top of the trailer? IT is very hard to get them up there and there seems to be damage occurring to the lip around the seat areas. Would it be a better solution to have cradles made up like Mark Cresswell makes for the OC1s and have them carried on normal roof racks. What we are doing currently comes at a cost particularly when we are trying to fit 7 waka plus ama onto the trailer.</p>		
Sponsorship	<p>Allspec have not responded to Tony's request for sponsorship.</p>		
Duct Tape for skirts	<p>Tony to buy some duct tape for the spray skirts to be kept in the shed.</p>	Tony to buy duct tape	

Huli Drills	The Harbour Master, Dave Duncan, has said to call on channel 12 (harbour control) and tell him when and where we are going to do a huli drill, or email him in advance. We don't have to notify the police and get a call number any more.		
Radio operators certificate online?	Jan to investigate if we can get a radio certificate online. There are courses at https://online.boatingeducation.org.nz/		
Membership	We had a couple of late memberships just before the Lakes Race. Char has added them to Teamer and will send Jan their emails addresses	Char to send new member emails to Jan	
Forms in Shed	Need more printed forms in the shed for Membership, Waiver forms, Steerers Log. Kilmeny can print these for \$0.04/page. The membership form which can be downloaded from the website needs to be changed. The waiver form needs to be checked to make sure we have covered all the new Health & Safety regulations. We could store forms on Teamer.		
Club documents	Could be stored on Teamer. Jan to investigate.		
Cultural Advisor for the Club	Kereopa – we have called on him a lot lately, with the Study Nelson day and the Lakes race and for waka blessings. He is willing and very generous with his time. Is he our kaumatua and cultural advisor to the club? We need to not take this for granted and to clarify the situation and formally recognise him. He has told Julie he is very happy to do this. Maybe we need to invite him to a committee meeting to formally acknowledge this and find out what he would like from us.		

Meeting finished: 9:50 p.m.
Next committee meeting: 14th March 2017

Signature

Date
