

# Maitahi Outrigger Canoe Club Meeting



**Date:** 14<sup>th</sup> March 2017  
**Time:** 7:20pm  
**Present:** Katie Thurston (Vice President), Julie Marriott (Treasurer), Charmaine Payn (Membership), Kilmeny Stephens, Pete Bywater  
**Apologies:** Tony Davies, Jan Blythe (Secretary), Damian Hardman, Zoe Horvarth (President)

## Agenda:

- **Apologies**
- **Minutes from the previous meeting**
- **Matters arising**
- **Financial report**
- **Correspondence**
  - **NKOA club survey –sent out with newsletter as per their request.**
- **General Business**
  - **Incident reports for this month**
  - **Gear & Maintenance**
  - **Membership**
  - **Lakes Race**
  - **FYI – Forms now on Teamer**
  - **Facebook – who we accept/don't accept**
  - **Website**
  - **Appoint Race Co-ordinator**
  - **OC2 Sign off- who and how**
  - **Money from fundraising to go to....**
  - **Next level of coaching for beginners**
- **Close of meeting**

	Discussion	Action	
Harbour Master	Unclear if Zoe still has heard anything from the Harbour Master re sponsorship. Tony hasn't picked up the radio from the HM regatta.	Someone to pick up the radio from the harbour master	
Old Gear	The old metal paddles and old life jackets have been given away.		
TWOA	Char stated Kereama is applying for a grant for youth through his work at Waimea College. Unclear if he will be using our waka or Marae. Char stated he has spoken with Zoe and Huriana about this. His youth crew will have goal of racing at Waka Te Tasman. Once details are finalised, Kereama will bring his plans to the committee.	Zoe to contact Carmel for details.	
Truck Tyres	Suzanne has dropped off 3 tyres, which is enough at present for our needs.		
Steerers guide	The zoning areas for steerers have been changed – unclear if		

	they have been updated on map.		
Event Tshirts	T-shirts are still being sold.		
Beach Cleanup	Kilmeny reported that approx 10 bags of rubbish were collected and everyone enjoyed the event. Kilmeny was heard on the Breeze radio station, mentioning Maitahi!		
Weetbix Tryalthalon	A success! Friday – Xarvia and her friends completed the mesh set up and some members and Kereama’s ontracks youths helped with the tent setup. Cycle marshalling on Sunday went well also, and Kilmeny to feedback to organisers. Everyone agreed the set up, and the cycle marshalling were good tasks to do again.  Char asked for thank you letter for the ‘On Tracks’ youths, as was sent to them last year.	Jan to write thank you letter to ‘On Tracks’ youths for their help.	
March Fest	Saturday 25 <sup>th</sup> March – we are all ready to go!		
South Island Masters	There is a clash of dates with the Long Distance Nationals – same weekend. Katie has emailed the sub-committee to inform them. Discussion that launch is 1 <sup>st</sup> April, so can pull out before then, or ask other club members to step up to help instead. Katie will ask for people to help.	Katie to ask for club members to help with running this event.	
Study Nelson	Study Nelson have asked if we can run this event again for them in July. Katie will reply that it is a possibility.	Katie to liaise with Study Nelson regarding possible July event.	
Eva - Card	Julie has given a card to Eva, to thank her for all her hard work as race co-ordinator. She appreciated the gesture.		
Friday evenings	Social paddle Fridays have started. Pete will oversee this whilst Tony is away. With Sprint training happening at the same time, depending on numbers participating, the sprint training can get diluted as final numbers of crews are sorted out on the night!		
Myk Nuku	Communication regarding this event wasn’t very good – some details weren’t clear, so may have discouraged some people. It was a missed opportunity as feedback was good.		
Tuhirangi damage and loading/unloading	It is unclear if Tony checked Tuhirangi after reported damage following loading/unloading for lakes race.  Loading/ unloading procedure needs to be discussed at the next meeting, especially regarding transporting OC2s.	Procedure for OC2 transport to be put on April agenda – Jan.	
Sponsorship	No further feedback.		
Duct tape for skirts	New tape has been purchased.		
Huli drills	Need to email out to steerers that there is a new procedure for huli drills.	Pete to email steerers regarding new Huli planning procedure.	

New memberships	Char has not caught up with Jan regarding new memberships and their contact details. Char has had issues with accessing her emails.	Char to send Jan new members email addresses	
Forms in shed and club documents	Pete having issues with printer, but will print the new member and safety log sheets. The new forms are now on Teamer, and they were on the website, but in the wrong place! Discussion that meeting minutes should also be put onto Teamer.	Pete to print new membership forms and safety log sheets.  Jan to load all Maitahi meeting minutes onto Teamer	
Club Cultural Advisor	Unclear if Zoe has talked to Kereopa – discuss at next meeting	Zoe to discuss with Kereopa regarding recognising his cultural role within the club.	

Accept Minutes	
	Katie proposed we accept the minutes with changes as discussed. Char Seconded.

Treasurers Report	Discussion	Action	By
	Julie proposed the Treasurer's report be accepted. Katie seconded.		

Correspondence	Discussion	Action	By
	NKOA club survey has been sent out – Julie to send reminder for club members to complete it by 20 <sup>th</sup> March.		

General Business	Discussion	Action
<b>Incident reports</b>	Nothing written in book or verbally reported. Discussion that if ama is resting on tyre on the rocks, rocks can grind on ama when waka is lifted up.	Put in newsletter to not position ama on tyres over any rocks.
<b>Gear and Maintenance</b>	<p>Tony gave report via email:            MAINTENANCE REPORT            Steering paddles re-taped with abrasion resistant tape beneath the Netto tape.            Ani Hau – Pete Barrett has her in for repairs. Should be back in next couple of days. May have additional damage, possibly caused when transported – from tie downs.            We need covers for all the kiato and ama if we are to stop them deteriorating in sun. Attached are quotes for them. It would be a bit of a jigsaw seeing how many kiato covers and ama covers we can make out of a specific length of material. We need 2 x ama covers and 1 x set of kiato covers. I reckon the approx price would be around \$850 for the lot though it might be worth looking at existing kiato covers to see if any need replacing.            Kiato - I think it would be very useful if we owned a spare set of kiato so that we could remove one from service on a regular basis and get</p>	

	<p>them re-oiled and repaired. At the moment it is a major pain as we either have to remove a waka from service for a few weeks or scramble around to borrow a spare set. The big issue is the price : \$1125 for a new set of wooden kiato from Moana Nui – Char stated she would ask school in Wanganui if they have an old set we could purchase.</p> <p>Spray skirts – attached is a quote from Moana Nui for 2 sets of new skirts. Not sure how much of a priority this is but might be needed more as crews test themselves in bigger conditions.</p> <p>Radio chargers – we need 2 charging adaptors for the club radios. They are \$29.99 each – committee agreed to purchase of these.</p> <p>Prioritising purchases:</p> <ol style="list-style-type: none"> <li>1) VHF chargers</li> <li>2) Kiato covers. 6, not 8 – Katie to ask for re-quote.</li> <li>3) Ama covers</li> </ol> <p>Trolley – waka seems to slide differently on the trolley.</p> <p>Important to thank everyone at end of the month, for all the fundraising that has been done.</p>	<p>Char to ask school in Wanganui if they have an old set of kiato we could purchase.</p> <p>Katie to get re-quote for kiato covers</p> <p>Jan to thank everyone in next newsletter at end of the month, for all the fundraising efforts.</p>	
<b>Membership</b>	<p>One lot of \$70 subs received from someone who has been paddling for a while.</p> <p>Char has gone through Teamer – some people on there are not paid members – Sue Martin.</p> <p>Kilmeny to chase up forms and photos from some of her crew members.</p>	<p>Kilmeny to chase up forms and photos from some of her crew members.</p>	
<b>Lakes Race</b>	<p>Julie gave financial report for TEHA. Total income ex GST was \$4515.63, total outgoings \$2471.12, so profit of \$2044.51.</p> <p>Lakes race committee not had de-brief session yet. Missing trophy has been sighted in Shane’s shop.</p> <p>Pete has spoken to Lara about sanctioning. Not as scary a process as first thought. Benefits for us – online entries, assistance with timing – they have an APP we could use, and could train us to use it (?at WTT). Lara has stated that more people want to race on south island, so would be promising if we were to get race sanctioned.</p>	<p>Pete to email link regarding sanctioning.</p>	
<b>FYI – Forms on Teamer</b>	<p>Steerer’s log, new members booklet and new membership form are now on Teamer docs, to download.</p>		
<b>Facebook</b>	<p>Julie asked who do we accept or not accept, as receiving recommendations from ex-members and ‘friends of friends’. General consensus that if not known or local, email committee to see if known before accepting.</p>		
<b>Website</b>	<p>Julie presented Jan’s emails and suggestions. Jan has kindly offered to build our new website for free, and a discounted rate for the company she works for, to host the site. Char</p>	<p>Char to email Jan and CC committee with her questions regarding website options</p>	

	stated she had some additional questions regarding those – was asked to email them to whole committee, so there could be an open discussion. Jan had asked for some additional volunteers for sub committee –Julie already volunteered, but Char and Kilmeny also agreed, but cannot meet until first week of April.	ideas presented by Jan.  Sub- committee to meet first week of April.	
<b>Race Co-ordinator</b>	Char volunteered for this role (and all agreed). She will advise of upcoming races and dates of entry etc. People will need to sort their own crews, and they have to make one payment into Maitahi account for that crew. Portage race is coming up 20 <sup>th</sup> May and the first fully paid up crews will get the waka.		
<b>OC2 sign off</b>	People asking about this process. They need to contact Pete, and ideally come out on Friday social paddle, so they can be within the group and been seen steering OC2 safely.	Include OC2 sign off process in newsletter - Jan	
<b>Fundraising this year for..?</b>	As discussed in Gear & Maintenance.		
<b>Coaching</b>	To discuss next month.	Put Coaching on agenda for next month	

Meeting finished: 9:55 p.m.  
Next committee meeting: 11<sup>th</sup> April 2017

Signature

Date

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